

BOARD OF DIRECTORS
Lower Umpqua Hospital District
Wednesday, June 28, 2017
Hospital Conference Room
7:30 AM

MINUTES

Those Board Members in attendance include Ron Kreskey, president, Leon Bridge, Elizabeth Adamo, and Cheryl Young. Others in attendance include Karen Bedard, board member elect, Ryan Fowler, Sheri Aasen, Lori Groves, Laura Birdwell, Holly Tavernier, Jennifer Aldrich, Jody Morrow, Steve Miller, hospital attorney, and Jamie Swafford.

I. CALL TO ORDER & INTRODUCTION

President, Ron Kreskey, called the meeting to order at 7:30 am and welcomed all attending.

II. VISITOR'S AGENDA – President, Ron Kreskey, welcomed board member elect, Karen Bedard. Ron and the other members of the board and LUHD staff expressed appreciation to Elizabeth Adamo for her service to the District as a board member and as board president. Elizabeth expressed mixed emotions on leaving the board.

III. CONSENT AGENDA

A. Approval of the Board of Directors meeting minutes dated May 24, 2017

B. Approval of June 2017 expenditures and authorization to set aside for July 2017 expenditures

C. Medical Staff privileges

Medical staff recommendations for credentialing of medical staff members.

1. Jianming Song, MD- change from Active staff to Courtesy-Family Medicine- term through 01/31/2019

2. Julian Robledo, MD- Courtesy- Emergency Medicine term to 01/31/2018

3. James Woods, MD- Courtesy- Emergency Medicine term to 01/31/2018

4. Updated Schedule 1 for Direct Radiology

Files are available with the Health Information Manager for review.

Elizabeth Adamo moved to approve the Consent Agenda.

Cheryl Young seconded the motion and it passed unanimously.

(4-0)

REPORTS & PRESENTATIONS

D. Director of Nursing Services – Tara Blohm

Tara reported that she hired an RN yesterday. She believes her

remaining C.N.A. spot may also be filled. Ron Kreskey thanked the nurses and Auxiliary for the donation of funds to purchase a Vein Finder. Discussion followed regarding the nurse call light system.

E. Clinic Reports – Sheri Aasen

Sheri reported that one reception position has been filled by Brandy Morris. She is still seeking a room to rent for the Pacific Northwest University family medicine student who will be here for six weeks beginning July 3rd. Sheri reported that the Sports Physical nights were not very successful last year. They moved the date to August when students will be training and can be informed about Sports Physical night by their coaches.

F. Public Relations – Jamie Swafford

Discussion followed regarding Lunch & Learn. Discussion followed regarding the Care Wear uniform sale with the proceeds going to the Foundation.

G. Finance Committee – Leon Bridge

Nothing to add to the minutes.

H. Planning Committee – Liz Adamo

Nothing to add to the minutes.

I. Medical Staff

Nothing to add.

J. Financials – Lori Groves

Because May and June are traditionally slower months, the District was anticipating the same for this year. However, May was a very energetic month and put the District ahead of budget by \$12,000. June has been very slow, other than surgery which has been keeping the schedule full. Lori expressed hope that the District may still meet budget for the year.

K. Administration – Ryan Fowler

Ryan reported that Holly has been onboard for a month and everyone appreciates that she is here.

IV. UNFINISHED BUSINESS

A. Retirement Plan

Ryan reported that the retirement planning is going well. He's received many positive comments from staff following the meetings with Wells Fargo. UFCW worked with the District to help make the decision. Teamsters is happy with the plan. Wells Fargo will be on campus during July to meet one-on-one with employees. They plan to be here quarterly

and to have classes to help employees with financial decisions other than retirement. The group (Empower) that will be managing the retirement plan is paid by the District for their services. They do not receive a percentage fee from employees. They are separate from the banking arm of Wells Fargo that was in the news.

B. Organizational Chart

The District will be focusing on business development and strategic planning. Jody Morrow agreed to take on this task. During the interim when the District didn't have an Administrator, Jody had accepted stewardship of four departments. Those departments have been returned to Administration for oversight. Lori Groves will be working with Dietary and IT. Ryan Fowler will oversee Plant Operations and the Family Resource Center. Tara Blohm has been given more administration responsibilities. Her assistant, Megan McCrorey has been handling daily operations. To reflect the jobs they are currently doing, Tara has been named Chief Nursing Officer. Megan is Nursing Director and is responsible for the departments/tasks that are listed below her on the Organizational Chart.

V. NEW BUSINESS

A. Teamsters Negotiations

July 10th and 11th have tentatively been set aside for Teamsters negotiations.

B. School Resource Officer

The original contract for this program has four entities sharing the cost of the officer: Reedsport Police Department, Reedsport School District, Lower Umpqua Hospital District and the Port of Umpqua. The Port pulled out of the contract when it was determined that the SRO did not fit within the scope of their mission statement. The District took on the majority of the funding for the SRO. The District will continue to support the program for the next two years at a reduced rate: \$35,000 this year and \$30,000 next year. The school district will increase their commitment to the program.

C. Winchester Bay Billboard

Discussion followed regarding new art work for the billboard in Winchester Bay and using a picture of the LUHD sandrail and crew on the dunes. One suggestion for language on the billboard was "Help is closer than you think."

D. Auxiliary - Annual Report to the Board

Ron Kreskey thanked the Auxiliary for all the work they do for the District and for the wish list items they purchase.

E. Capital Requests

1. Hospital and Clinic Meaningful Use 3 Software Package

Discussion followed regarding the need for software to allow the District to connect with the cancer registry and other reporting that is required in order to receive reimbursement from Medicare.

Elizabeth Adamo moved to approve purchasing the Meaningful Use 3 software package at a cost of \$65,000.

Cheryl Young seconded the motion and it passed unanimously. (4-0)

VI. EXECUTIVE SESSION

The board determined that no executive session was necessary.

ADJOURNMENT

The meeting was adjourned at 8:00 am.

APPROVED THIS 26th day of JULY, 2017

Ronald Kreskey, President

Leon Bridge, Secretary