

## LOWER UMPQUA HOSPITAL JOB POSTING

<b>Position</b>	<b>Laboratory Manager</b>
<b>Department</b>	Laboratory
<b>Status</b>	Full-time
<b>Post Date</b>	June 20, 2018
<b>Date Available</b>	June 20, 2018
<b>Close Date</b>	Until filled

### **Lower Umpqua Hospital Seeks a Full-Time Laboratory Manager.**

The Clinical Laboratory Manager is responsible for strong leadership, direction, and administration of the District's Clinical Laboratory Services by planning, developing, organizing, and evaluating the laboratory operations and performance. The Manager establishes standards for cost control, quality and safety as well as ensuring operational adherence to currently accepted standards of Laboratory Medicine. The Manager monitors utilization patterns of lab services and advises appropriate staff of developing trends in clinical service needs, and has comprehensive knowledge of accrediting organizations and what is expected when the department is surveyed.

This position ensures the attainment of Clinical Laboratory objectives through the selection, development, motivation, education, and evaluation of Clinical laboratory personnel, as follows:

- Specifies personnel accountabilities and regularly evaluates performance.
- Establishes appropriate departmentalization and delegation.
- Develops and regularly reviews policies and procedures for the department.
- Assists HR in developing job descriptions, and ensures that each employee understands and has the required knowledge, skills, and abilities to successfully perform the job.

This is a "working management" position and the manager is expected to perform clinical laboratory procedures, quality assurance, and instrument maintenance, in addition to being "on call" periodically. While "on call" it is required to report to the Clinical Laboratory within 30 minutes when called to work. They will supervise all clinical laboratory personnel. The Manager reports to the Chief Administrative Officer and collaborates with a designated Clinical Pathologist.

### **Educational Requirements/Qualifications:**

- Baccalaureate degree that meets National Certification Examination requirements is required.
- Comprehensive knowledge of laboratory equipment.
- Strong managerial experience required.
- Successful completion of National Certification Examination.
- Meets CLIA 88 requirements.

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