

BOARD OF DIRECTORS
Lower Umpqua Hospital District
Wednesday, June 27, 2018
Hospital Conference Room
7:30 AM

MINUTES

Those Board Members in attendance include Ron Kreskey, president, Leon Bridge, and Tamara Szalewski. Others in attendance include Ryan Fowler, Lori Groves, Sheri Aasen, Kimberly Howard, Dr. Jason Sargent, Tara Blohm, Jennifer Aldrich, Rosa Solano, Holly Tavernier, Steve Miller, hospital attorney, and Jamie Swafford.

I. CALL TO ORDER & INTRODUCTION

President, Ron Kreskey, called the meeting to order at 7:30 am and welcomed all attending.

II. VISITOR'S AGENDA

No visitors.

III. OPENING OF BUDGET HEARING – Board president, Ron Kreskey, opened the budget hearing at 8:35 AM.

IV. CONSENT AGENDA

A. Approval of the Board of Directors meeting minutes dated May 23, 2018

B. Approval of June 2018 expenditures and authorization to set aside for July 2018 expenditures.

C. Medical Staff privileges:

1. Lanita Witt, MD courtesy privileges in Gynecology

2. Dr. Kaylene WeirCox temporary privileges in General Surgery
8/20/18-9/1/18

3. Dr. Michael Mitchell courtesy privileges in Emergency Medicine

4. Dr. Jack Bertman, courtesy privileges in Emergency Medicine

5. Elizabeth Zdunich, DNP courtesy privileges in Family Medicine

Files are available with the Health Information Manager for review.

Lee Bridge moved to approve the consent agenda. Tamara Szalewski seconded the motion and it passed unanimously. (3-0)

V. REPORTS & PRESENTATIONS

A. Nursing Services Report – Tara Blohm

Tara reported that the Pediatric Trauma Simulation will be Thursday, June 28th beginning at 7:30 am. People will be able to view the simulation in the conference room via live feed. The Trauma survey plan of correction should be received within the next 30-60 days.

The District will have 120 days to respond.

- B. Public Relations – Rosa Solano
Rosa reported that August 10, 2019 is the official date of Reedsport's Centennial. Celebrations are planned for the entire year. Rosa reported that Rocky from PacWest took photos of the EMS crew on the Dunes. The sand rail was not working and could not be videoed.
- C. Finance Committee – Lee Bridge
Lee reported that a video is available for the Master Heights property. Lori will send a link to the video to board members who want to see it. Discussion followed regarding the payment of ambulance claims by Trillium. They are not paying claims yet. Lori reported that she is still working on getting them paid. WOA is also not paying claims.
- D. Planning Committee – Tamara Szalewski
Ryan reported that a policy committee met and identified policies that need to be updated. More policies will be updated in the near future. The plan is to make policies match up with actual practice, with union contracts, and with current law.
- E. Medical Staff – Dr. Jason Sargent
Dr. Sargent reported that the medical staff is happy to have Dr. Witt here. He reported that two medical students from Pacific Northwest University will begin a 42-week rotation at Dunes Family starting next week. They will follow providers at the clinic, the Walk-in Clinic, and the emergency room. A medical student from OHSU is currently serving a rotation in the District.
- F. Financials – Lori Groves
Lori reported that last month was slow as a whole with the exception of the ER and Radiology. The District would be ahead of budget for the year if three things hadn't happened: increase in malpractice tail, payback required from the Medicare cost report, and the pay back required from the license issue. There will be a \$42,000 hit for the United Healthcare premium, while waiting to transfer to the Teamsters health care (probably CIGNA). Lori reported that we are still waiting for confirmation from Teamsters that the insurance will be ready for an August 1 start. LUHD Pharmacy has been approved by CIGNA. Lori will rework the budget to reflect the actual expenses for the year. This will be less than 10% of the budget and will not require empaneling the entire budget committee. Discussion followed regarding the closing of the Walk-in Clinic on weekends. Lori reported that the ER is no busier because of the closure – 3% increase in patients.
- G. Administration – Ryan Fowler
Ryan reported that a search is underway for a replacement for Dr. Adkisson. Dr. Virgil Duvernay will begin locum coverage at RMC on July 10th. Employees will be given the option to open a Flex Spending Account for health care and child care, which may help

save money on employee taxes. Steve Raymond, interim lab manager is setting up two skype interviews for a permanent lab manager. The District is officially searching for a new Electronic Health Record (E.H.R.). Healthland does not meet the District's needs and their support is not helpful. Hanadi Asfoor is seeking an E.H.R. that will work for the entire District. Looking forward to a Spring 2020 change over. Bob Bishop and Steve Raymond are working with Siemens to terminate the contract for the analyzer early and purchase a new machine that will provide more tests.

VI. UNFINISHED BUSINESS

A. Master Heights

Ryan reported that lot prices have decreased. They have been re-listed at the new prices. There is a drone video showing the area that is for sale. Everyone expects that the first lot sold/built will help momentum on the remaining lots.

B. State Survey

Ryan reported that a response has been submitted for the state survey.

VII. NEW BUSINESS

A. Policy Deletions

1. P 60 – Comptime
2. P 195 - Parental Leave Policy

Discussion followed regarding the above two policies. They are scheduled to be deleted because they are no longer necessary. The issues they address are addressed elsewhere.

B. Policy Updates

1. A 142 - Interpretation Guidelines for non-English speaking patients

Tara reported that only certified interpreters are to be used for medical issues. LUHD uses Language Line. Paragraph one, sentence four (referring to patients bringing their own interpreter) will be removed.

P 10 - Attendance Program

2. P 55 - Compassionate Leave
3. P 80 - Disciplinary Policy
4. P 91 - Employee Grievance Procedure
5. P 110 - Fair Employment Policy
6. P 140 - Hiring Process
7. P 210 - Pension Plan
8. P 230 - Paid Time Off
9. P 270 - Termination of Employment

Discussion followed regarding policy changes. Poor wording was cleaned up, policies brought up to current standards, removal of things the District does not do, changes to comply with union contracts, and adding Human Resources.

After discussion, **Tamara Szalewski moved to delete policies P-60 and P-195 and to approve the changes to all the above-listed policies: A-142, P-10, P-55, P-80, P-91, P-110, P-140, P-210, P-230, P-270. Lee Bridge seconded the motion and it passed unanimously. (3-0)**

VIII. CLOSE OF BUDGET HEARING – Board President, Ron Kreskey, closed the budget hearing to public comment at 8:25 AM

A. Budget Resolutions

1. Resolution 2018-06 – Adopting the Budget
2. Resolution 2018-07 – Making Appropriations
3. Resolution 2018-08 – Imposing and Categorizing Taxes

After discussion, **Tamara Szalewski moved to adopt Resolution 2018-06 – Adopting the Budget, Resolution 2018-07 – Making Appropriations, and Resolution 2018-08 – Imposing and Categorizing Taxes. She further moved that the Lower Umpqua Hospital District Board of Directors approve the Fiscal Year ending June 30, 2019 Budget as approved by the Budget Committee, including net appropriations of \$34,327,941 and property taxes at the rate of \$3.9729 per \$1,000 assessed valuation. Lee Bridge seconded the motion and it passed unanimously. (3-0)**

IX. EXECUTIVE SESSION – **Board president, Ron Kreskey adjourned the board into executive session at 8:27 AM.**

192.660. (1) ORS 192.610 to 192.690 do not prevent the governing body of a public body from holding executive session during a regular, special or emergency meeting, after the presiding officer has identified the authorization under ORS 192.610 to 192.690 for holding the executive session.

(2) The governing body of a public body may hold an executive session:

(a) To consider the employment of a public officer, employee, staff member or individual agent.

(f) To consider information or records that are exempt by law from public inspection.

RETURN TO REGULAR SESSION AND POSSIBLE ACTION BY THE BOARD

Board president, Ron Kreskey, adjourned the board back into public session at 9:47 AM. No action was taken.

X. ADJOURNMENT

The meeting was adjourned at 9:47 am.

APPROVED THIS 25th day of JULY, 2018

Ronald Kreskey, President

Leon Bridge, Secretary