

BOARD OF DIRECTORS
Lower Umpqua Hospital District
Wednesday, September 26, 2018
Hospital Conference Room
7:30 AM

MINUTES

Those Board Members in attendance include Ron Kreskey, president, Leon Bridge, Tamara Szalewski, and Cheryl Young. Others in attendance include Ryan Fowler, Lori Groves, Dr. Jason Sargent, Tara Blohm, Nancy Wood, Sheri Aasen, Jennifer Aldrich, Nora Rush, Felisha Miller, NP, Holly Tavernier, Rosa Solano, Steve Miller, hospital attorney, and Jamie Swafford.

I. CALL TO ORDER & INTRODUCTION

II. VISITOR'S AGENDA – No visitors.

III. CONSENT AGENDA

- A. Approval of the Board of Directors meeting minutes dated August 22, 2018
- B. Approval of September 2018 expenditures and authorization to set aside for October 2018 expenditures
- C. Phone/Email Poll – UFCW Contract
- D. Medical Staff privileges:

- 1. Brett Greene, MD- Family/ Emergency Medicine- privileges through 01/31/2019
- 2. The attached Schedule 1 for Direct Radiology adding Dr. Keliddari and removing Dr. Cottingham.

Files are available with the Health Information Manager for review.

Tamara Szalewski moved and Cheryl Young seconded to approve the Consent Agenda. The motion was carried unanimously. (4-0)

IV. REPORTS & PRESENTATIONS

A. Nursing Services Report – Tara Blohm

Tara reported that Dave Adkisson, RN (trauma nurse coordinator) and Christina Shibles, EMS will be attending the required Anaheim conference for trauma. Tara reported that an agency nurse will begin working full-time as an ICU nurse the end of October.

B. Public Relations – Rosa Solano

Rosa reported that the Health Fair went well. Discussion followed regarding the attendance at this year's fair. Discussion followed about the quality of food and the positive comments from fair goers about the food. Rosa shared the new providers issue of the Partners In Care newsletter. It will be inserted in the Umpqua Post.

C. Medical Staff –Dr. Jason Sargent

Dr. Sargent reported that the medical staff is excited to have a full-time speech therapist available. New standards were approved for contract CT. The staff reviewed and approved the Critical Access Hospital review.

D. Planning Committee – Tamara Szalewski

Discussion followed regarding the E.H.R. Ryan reported that it doesn't meet

standards and doesn't correct problems with the program. The contract ends spring of 2020.

E. Finance Committee – Lee Bridge

Lee reported that the new library district will have an adverse affect on the District. Lori Groves reported that the new library district has been accounted for in the past two budgets. Discussion followed regarding hiring a mammo tech. Ryan reported that Randy Gore is reaching out to a possible candidate.

F. Quality Assurance Committee – Cheryl Young

Nothing to add to the minutes.

G. Financials – Lori Groves

Lori reported that August was a good month. The ER was up 20%. Lori reported that she reworked the budget to account for the increase in health care and the increase from the UFCW negotiations. The projected income was reduced from \$700,000 to \$450,000. Discussion followed regarding DFHC providers not meeting the Medicare requirement of 14 patients per day in order to recoup cost. That money is needed to meet expenses and have capital available to replace equipment and keep buildings in good repair. It's always been anticipated that the clinics would lose money. The Admin staff has been working with clinic providers to try to minimize the losses. Discussion followed regarding the MSW (Master of Social Work). Dr. Sargent reported that there is a high turnover in rural clinics. The MSW at Dunes is slowly ramping up her patient load. After Discussion, **Lee Bridge moved to approve the changes to the Budget. Cheryl Young seconded the motion and it passed unanimously. (4-0)**

H. Administration – Ryan Fowler

Ryan reported that Paula Daystar, WHCNP (Women's Health Care Nurse Practitioner) has been hired to complement Dr. Witt's urogynacologic practice. They will work different weeks to help spread out the appointment scheduling for GYN needs. Ryan reported that they are still working with Dr. Chris Amsden to provide pain care locally. The locum internal medicine provider was released from his contract early. Ryan expressed appreciation to Dr. Ford (hospitalist), Dr. Casey (DFHC), Felisha Miller (RMC), and Beki Gray (Walk-in Clinic) for helping to cover patient needs at RMC until a new provider (locum or permanent) is in place. A locum internal medicine provider is scheduled to begin work the middle of October. A permanent replacement is under discussion. Ryan reported that a new analyzer will be leased for the laboratory. It will provide more tests, meaning fewer will have to be sent out to another lab. The new lease will cost less than the current lease and will also provide a plasma freezer, which is a requirement of the Trauma Survey plan of correction. Packwest Drone has produced an EMS commercial in 30 second, 90 second, and 3 minute versions. They are being rolled out sooner than the clinical commercials because the District will be asking people for donations to help build the new ambulance barn. Discussion followed regarding the reason the helicopter services decline to come for transfers when the weather here is fine. Tara reported that the representative from Life Flight was at the Health Fair when they declined to transport a patient. He looked outside and said, "Why? The weather is beautiful." He was told that they depend in the weather stations in Coos Bay or Florence, which have much different weather than

Reedsport has. Discussions are now underway to install a weather station in Reedsport that the helicopter services (and others) can use to get accurate Reedsport weather. Ryan reported that a new compliance hotline has been implemented that is maintained by a third party entity. It is completely confidential.

V. UNFINISHED BUSINESS

A. UFCW Negotiations

Ryan reported that negotiations are completed and the contract has been signed. The UFCW employees received their retro pay on their last paycheck. Ryan thanked the board for agreeing to vote to ratify the contract prior to the board meeting.

B. Master Heights

Ryan reported that he will speak to county commissioners about putting pressure on the owner's agent to advertise the property.

C. State Survey

Ryan reported that the District was re-visited by the state to make sure that the policies put in place regarding the smoking situation are being enforced. The signage, the new smoke shack, and the protection placed in front of oxygen and propane tanks were found to be appropriate and satisfactory. The surveyor said that the District could expect to receive the final report soon.

VI. NEW BUSINESS

A. Halloween Board Breakfast – Wednesday, October 31 from 7:30 to 9:30 am

Board members were asked to add the Halloween breakfast to their calendars.

B. Date of December meeting

Discussion followed regarding the date of the December meeting. It will be December 5th. Lori will recommend that date to Steve Evans to make sure he will be available.

C. RFP Process for E.H.R.

CIS, Hanadi Asfoor, has submitted requests for proposals to eight vendors and has received responses from five. EPIC has declined to participate. Finances will determine if the move to a new E.H.R can be accomplished. The District is looking for an E.H.R with redundant servers, backing up data three or four times. If the system goes down, they move to a redundant server and keep going.

D. RFP to Peace Health

A request has been sent to Peace Health regarding the possibility of LUHD connect to EPIC through Peace Health. The District would lose some control, having to rely on Peace Health for fixes to problems. DFHC is currently running OCHIN EPIC in partnership with other clinics. OCHIN is not interested in providing a hospital-grade EPIC program.

E. Policy Updates

1. Whistleblower Policy

The policy was changed to reflect the new compliance hotline. After discussion, **Lee Bridge moved to approve the policy. Cheryl Young seconded the motion and it passed unanimously. (4-0).**

VII. EXECUTIVE SESSION – **Board president, Ron Kreskey adjourned the board into executive session at 8:25 am.**

192.660. (1) ORS 192.610 to 192.690 do not prevent the governing body of a public body from holding executive session during a regular, special or emergency meeting, after the presiding officer has identified the authorization under ORS 192.610 to 192.690 for holding the executive session.

(2) The governing body of a public body may hold an executive session:

(a) To consider the employment of a public officer, employee, staff member or individual agent.

(f) To consider information or records that are exempt by law from public inspection.

RETURN TO REGULAR SESSION AND POSSIBLE ACTION BY THE BOARD

Board president, Ron Kreskey, adjourned the board into public session at 11:44 am. The board will meet in executive session on October 10 at 7:30 am to finalize the CAO’s review and discuss the contract with Peace Health.

VIII. ADJOURNMENT

APPROVED THIS 24th day of OCTOBER, 2018

Ronald Kreskey, President

Leon Bridge, Secretary