

BOARD OF DIRECTORS
Regular Board Meeting
Lower Umpqua Hospital District (LUHD)
Wednesday, July 24, 2019
LUHD Conference Room
7:30 AM

MINUTES

Those Board Members in attendance include Ron Kreskey, president, Leon Bridge, Karen Bedard, and Tamara Szalewski. Others in attendance include Ryan Fowler, Dr. Jason Sargent, Rosa Solano, Tara Blohm, Sheri Aasen, Mary Chambers, Jennifer Aldrich, Steve Miller, hospital attorney, and Jamie Swafford.

- I. **CALL TO ORDER & INTRODUCTION**
Board president, Ron Kreskey, called the meeting to order at 7:30 am.
- II. **VISITOR'S AGENDA – No visitors.**
- III. **SWEARING IN ELECTED LOWER UMPQUA HOSPITAL DISTRICT BOARD MEMBERS – Steve Miller**
- IV. **CONSENT AGENDA**
 - A. Approval of the Board of Directors meeting minutes dated June 26, 2019
 - B. Approval of July 2019 expenditures and authorization to set aside for August 2019 expenditures
After Discussion, **Tamara Szalewski moved and Lee Bridge seconded to approve the consent agenda. The motion passed unanimously. (4-0)**
- V. **REPORTS & PRESENTATIONS**
 - A. Nursing Services Report – Tara Blohm
Tara reported that the State was at LUHD last week for the Trauma survey. They were very complimentary about Dave Atkisson's work. Discussion followed regarding the nine deficiencies and how they were resolved. Discussion followed regarding fresh frozen plasma and how the District handles expiration dates. Tara reported that the District has had four times the normal number of traumas from the past. The new "ground level falls" rule accounts for 33% of the increased numbers. It's hard to determine what accounts for the remaining 67%. Registry Partners is inputting trauma information for the State. Some files will be reviewed by the Medical Staff in a quarterly peer-to-peer quarterly review. PeaceHealth donated five gurneys to the District. They are also donating 17 beds. Discussion followed regarding the IV pumps. They've been ordered. Secure wifi has to be set up for them to

communicate securely.

B. Public Relations – Rosa Solano

A scrub sale will take place September 16th. The Centennial Dinner was well-attended and enjoyed by all. The District donated cheese cakes to the dinner. Ron Kreskey reported that Christmas in July went well. The Umpqua Post reported that 20 projects were taken on by the group. The number was 35 – 40 projects. The group was down 20-25 volunteers this year. A PUD employee asked the District team to challenge PUD next year to help encourage them to participate in the event. LUHD is a Dunefest sponsor again this year. Discussion followed regarding the District not being listed with other sponsors for Dunefest. Rosa reported that the District will be giving out backpacks for the first 300 kids to come to the Centennial Carnival. The backpack will make it easy for children to collect and carry their winnings from the carnival games. Rosa reported that something special is scheduled to happen at Noon at the Carnival. Steve Miller reported that the post office plans to attend National Night Out to cancel the special Centennial Stamps. Please bring an envelope so you can purchase a stamp to be cancelled at the event. Rosa reported that she has been appointed Community Service Director for Rotary. The Ford Family Foundation held an invitation-only training for Douglas County community leaders. The Foundation will be focusing their giving on communities that participate in TFFF programs. This was the first of three training sessions scheduled for Douglas County.

C. Medical Staff –Dr. Jason Sargent

Dr. Sargent reported that there was no Medical Staff meeting in July. Dr. Dilcher has been cleared to return to work and will be easing back into clinic work after her time off. Dr. Anderson has been filling in for Dr. Dilcher and is well-liked by patients. Pacific Northwest University will be sending a couple of medical students to Reedsport next year. Dr. Sargent reported that he participated in a phone interview with a potential replacement for Dr. Harris and Dr. Petrofes. The doctor will tour the area next week.

D. Finance Committee – Lee Bridge

Nothing new to add to the minutes. Lee reported being pleased that the District finished the year in the black.

E. Planning Committee – Tamara Szalewski

Nothing new to add to the minutes.

F. Quality Assurance Committee – Ron Kreskey

Discussion followed regarding the new inventory system for Aidan.

G. Financials

Mary Chambers reported that they are very close to finishing out the year. They are working on inventory and depreciation. Final reports will be available next month. The auditors will be here in August. Ryan reported that ER visits are much higher than in the past. This increases Radiology and Laboratory tests and visits to clinics for follow-up appointments. It also increases the demand for out-patient nursing services. The District plans to increase that service line and is seeking space and additional resources for out-patient nursing.

H. Administration – Ryan Fowler

Ryan reported that the District will hold a naming contest for the church building. Jamie and Rosa will be the leads in this project. Ryan reported that the Plant Ops crew is doing a tremendous amount of work on the church building. They are putting in walls. There is no timeline yet on the fiber installation. The District is working with CoastCom on the installation. Peter DeFazio's office sent a healthcare representative to tour the hospital and discuss issues that face the District. To follow-up on the meeting with PeaceHealth attended by Ron Kreskey and Karen Bedard, Ryan has had additional discussions regarding the possibility of the District piggy-backing on another EPIC system. PeaceHealth reached out to OHSU on the District's behalf, but, the answer was that OHSU is not able to offer that option at this time. Phase 1 of the camera installation is well underway. The choices for EMR have been narrowed down to Meditech or Cerner. Both products have the potential to serve the District. Both products have shortcomings. It's anticipated that Dr. Tucker will be processed by the state by October.

VI. UNFINISHED BUSINESS

A. New Building Update

Ryan reported that an open house will be planned for the church building once the project is completed. Signs had to be posted to keep random people from wandering through the construction zone, alone and with dogs. Ryan reported that pews are available for a donation to the Foundation. The Plant Ops crew is working to cut the 12-foot benches down to 6 feet.

B. EMS Cost Report

The 2017-2018 report was submitted. The District is hoping to receive \$42,000 back. Discussion followed regarding CCO 2.0 and Trillium remaining the District's CCO despite issues.

C. HVAC Replacement

Ryan reported that they are looking at two quotes. The project will cost \$130,000 to \$190,000 and take two months for the build and then

installation in October or November.

- D. OR Parks & Recreation grant for Side-By-Side EMS vehicle
The District was awarded a \$44,000 grant toward the purchase and upgrade of a \$55,000 machine. The District will pay the \$11,000 to retrofit the machine to carry a patient and to add the required radios.
- E. Master Heights
Ryan reported that ground has been broken on one lot. No new offers have been sent to Ryan as of this date.

VII. NEW BUSINESS

- A. Voluntary Turnover Rate Report
Ryan reported that Holly is working to make sure the numbers on the report are correct. It will be brought back to the board with updated numbers. Ryan reported that exit interview questions need to be standardized. Discussion followed regarding the board having an opportunity to talk to people who have left employment. Ryan reported that the offer had been made to departing managers and could be made to other employees, if the board so chooses.
- B. Annual Report from Auxiliary
Discussion followed regarding the Auxiliary's need for more volunteers. Only a handful of people are doing all the work. They have been advertising for volunteers for several years. Tara Blohm offered Kudos to the Auxiliary. She said they are a great asset to help our patients and staff. Rosa Solano reported that members are given quarterly lunches, annual gifts, and roses at their Christmas luncheon.
- C. Lower Umpqua Hospital Board of Directors Annual Meeting
 - 1. Election of Officers & Committee Assignments
After discussion, **Lee Bridge moved to keep the officer and committee assignments the same as last year. Karen Bedard seconded the motion and it passed unanimously. (3-0).** Lee Bridge requested that the Personnel committee be renamed the Human Resources committee.
 - 2. Conflict of Interest Statements & Board Evaluations
Board members will complete both forms and turn them in to Jamie Swafford.

D. New Policy

1. P 234 Retaliation

After discussion, Karen Bedard moved to approve the Retaliation policy as submitted. Lee Bridge seconded the motion and it passed unanimously. (3-0)

VIII. ADJOURNMENT

The meeting was adjourned at 8:45 am.

APPROVED THIS 28th day of AUGUST, 2019

Ronald Kreskey, President

Leon Bridge, Secretary