

LOWER UMPQUA HOSPITAL JOB POSTING

Position	Director of Radiology
Department	Radiology
Status	Full-Time
Post Date	July 15, 2020
Date Available	August 2020
Close Date	Until filled

Lower Umpqua Hospital District is seeking a full-time Director of Radiology. Must demonstrate compassion, respect, and caring attitude while working within the scope of a Radiology Director, to provide care to patients and assistance to their families and visitors. Works collaboratively with all other healthcare team members toward the best outcomes for the patient and the organization. All job duties are performed in a manner that demonstrates Lower Umpqua Hospital's "Partners in Care" philosophy. Responsible for the overall management of the Radiology Department. Must be able to take call with a **MAXIMUM** 20-minute response time. Must be able to work effectively with Administration, Radiologists, Pathologist, and Physicians.

ESSENTIAL DUTIES:

- Must be able to identify capital needs and budgetary requirements of the Radiology Department to provide smooth operation of the Department.
- Must be able to communicate effectively to staff, departmental policies and procedures and evaluate on an annual basis.
- Must be able to assess and develop measurable departmental goals and evaluate on an annual basis.
- Must have good organizational skills to allow for most cost-effective method of organizing services and materials for the community.
- Must plan for growth in services, personnel, and space as the needs of the department dictates.
- Monitors the quality of services produced by the Technologists to maintain a high quality of diagnostic services to the hospital, Radiologists, Pathologist, Physicians, and community.
- Must have basic knowledge of how to operate all Radiology equipment.
- Must be able to perform the duties of a Radiology Manager including assisting the Radiologist and/or Physician with special procedures.
- Receive physical assistance with patient transfer/handling per managerial discretion.
- Will use step ladder to retrieve overhead objects such as radiology jackets or receive physical assistance from staff.
- Will use hands and knees or kneeling positions vs. squatting to do special low level procedures such as x-ray of feet.
- Will frequently change sitting/standing positions as per tolerated.
- Manages staff Technologists in a fair and professional manner.
- Must be able to interpret financial statements and records from Administration to ensure the most cost effective running of the Radiology Department.
- Keep up to date statistical information on revenue generated by the Radiology Department and patients/procedures done by the Department to provide monthly statistical reports.
- Maintains breast biopsy tracking records and does yearly Radiologist Audit for Chief Radiologist's approval.
- Keeps record of CT and Ultrasound guided biopsies and results of such procedures.
- Approves monthly work and call schedules for the Radiology Department to ensure fairness and oversees staff hours to minimize overtime.
- Monitors staff Technologists' continuing education and license renewal to maintain the highest quality of technical staff.
- Approves all orders for supplies and equipment to ensure cost effective running of the Radiology Department.
- Serves on appropriate committees as requested by the Administrator.

- Demonstrates professional and independent judgment at all times.
- Must have basic knowledge of all the MQSA Quality Control tests and be able to perform the tests required to be performed by the Technologist in the absence of the Chief Technologist.
- Observes all equipment to assure for patient and Technologist safety and arranges for repairs, when necessary, in a timely and cost effective manner.
- Represents the Radiology Department at community functions.

MARGINAL DUTIES:

- Clean and disinfect room/equipment after each procedure.
- Transports patients to and from Radiology
- Maintain stock, supplies, and perform general clerical duties.
- Assist Technologists with film critique and provide constructive criticism and suggestions.

QUALIFICATIONS:

- Graduation (diploma or certificate) from an accredited JCHA School of Radiologic Technology with an ARRT License.
- Licensed with the National Registry (ARRT) and the State of Oregon Board of Radiologic Technology (or be eligible for licensing by the State of Oregon). Must obtain State of Oregon license prior to first day of work.
- Must have Certificate of Advanced Qualifications by the National Registry (ARRT) in Mammography.
- Minimum of five (5) years of experience in a hospital Radiology Department as a staff Technologist and three (3) years as a Chief Technologist or managerial equivalent.

WORKING CONDITIONS:

- Must be able to work well in a dimly lit room.
- Must be able to work wearing gloves.
- Must be able to work well in an environment with many disruptions.
- Must work well under stress.
- Must be able to communicate effectively and professionally
- Must be able to offer assistance to any staff member whenever you see they need help

Contact	Holly Tavernier, Director of Human Resources	Phone Number	(541) 271-6327
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