

BOARD OF DIRECTORS MEETING  
Lower Umpqua Hospital District (LUHD)  
Wednesday, July 28, 2021  
Via Conference Call  
Call Ext. 1320 from inside the district - or -  
541-271-2110 from outside the district  
**Pin code 119967 Pin code**  
7:30 a.m.  
MINUTES

Those Board Members in attendance include Ron Kreskey, president, Lee Bridge, Karen Bedard, Cheryl Young and Tamara Szalewski (by phone). Others in attendance include Paul Connolly, Dr. Jason Sargent, Felisha Miller, NP, Jennifer Aldrich, Mary Chambers, Steve Miller, hospital attorney. and Jamie Swafford.

Those employees and members of the public attending by phone include: Holly Tavernier and Fran Baumgartner

I. CALL TO ORDER & INTRODUCTION

II. VISITOR'S AGENDA – Fran Baumgartner requested time to address the board. She reported that she was very disturbed that the clinic receptionists were wearing their masks below their noses. Masks are supposed to be worn with nose and mouth fully covered. Paul reported that he would address this issue today. Ms. Baumgartner also reported that she felt like she was being treated as a drug seeker by the ER provider. Dr. Sargent reported that the Administration is working to streamline the list of providers who staff the ER so they know our patients and our community. Jennifer Green offered to call Ms. Baumgartner after the meeting to address her issue.

III. CONSENT AGENDA

- A. Approval of the Board of Directors meeting minutes dated June 23, 2021
- B. Approval of July 2021 expenditures and authorization to set aside for August 2021 expenditures

**Cheryl Young moved to approve the Consent Agenda as presented. Lee Bridge seconded the motion and it passed unanimously. (5-0)**

IV. REPORTS & PRESENTATIONS

A. Nursing Services Report – Jennifer Green

Jennifer Green reported that the community held a live drill using a staff actor as an MVA victim. The actor's vitals changed throughout the drill to make it very "real" and to keep staff guessing – no one knew what was "going to happen next." It was a very effective and informative drill. Plans are underway to transition the Same Day Clinic back into a Walk-in Clinic. The WIC will be set up to provide COVID vaccinations and testing. Discussion followed regarding people who need a COVID test in order to travel by plane. Jennifer Green suggested that people contact the airline to find out what tests they will accept. The District may not provide the specific test required by each airline. Jennifer reported that the corrective action plan to address issues identified during the recent survey at Dunes Family Health Care was submitted July 22<sup>nd</sup>. The required EOP training/drills and the replacement of the carpet with laminate flooring are planned to be accomplished this fall. Discussion followed

regarding dehumidifiers. A question was raised as to whether the District owns industrial dehumidifiers that would be available to be used after a disaster to dry out the area after chemical spills following an earthquake.

B. Finance Committee – Lee Bridge  
Nothing to add to the minutes.

C. Planning Committee – Tamara Szalewski  
Discussion followed regarding board training. Paul reported that Special Districts Association of Oregon has board training scheduled for this year. Oregon Rural Health provides training that is specific to hospitals.

D. Medical Staff –Dr. Jason Sargent  
Dr. Sargent reported that the Medical Staff does not meet in July. He reported that Dunes is challenged by patient load and limited providers. Dr. Ian Coe is currently a resident serving in Montana. He attended schools in Oregon, including OHSU. He will be in Reedsport in August for a site visit and is interested in joining the staff once he has completed his residency during the summer of 2022. Dr. Sargent reported that a medical student will follow the providers in the ER this weekend. Dr. Sargent reported that the COVID Taskforce is concerned with the recent increases in COVID hospitalizations and deaths. Dr. Sargent reported that the District is discussing the format for this year's Sports Physicals. He reported that during his time here, the physical clinics have not been well-attended. He suggested that they be free with the expense charged to community benefit. Discussion followed regarding heart issues in young people receiving COVID vaccinations. Dr. Sargent reported that the probability of a myocardia reaction is much higher in youth who have COVID than in youth who are vaccinated.

E. Financials – Paul Connolly  
Paul reported that the District ended the year in the black, thanks to the Small Business Association PPP funds. The contract for the business office manager ended June 30<sup>th</sup>. The District is contracting with SISU to provide the Business Office with training and support for Meditech. SISU came to the District for a site visit, found, and fixed a number of Meditech problems. They provided an audit of the system. Paul reported that the Business Office staff are doing a good job of working down the AR. Discussion followed regarding submitting a rapid cost report. Paul reported that the District hasn't submitted an interim cost report in the past. Submitting cost reports semi-annually can be a benefit to the District, if it shows that CMS owes the District more money than is being paid to the District.

F. Administration – Paul Connolly  
Paul reported that the District is seeking a new clinic operations manager. Discussion followed regarding providing a FAQ page to staff with questions and appropriate answers so all staff will be providing the same (correct) information. Paul reported that there has been a high turnover rate of staff at the clinic and staff need additional training and support. Tamara reported that a number of people have expressed concern over continuity of care at DFHC. She suggested that the District send out a mass mailing to let the public know what the plans are for the clinic. People have been complaining about not receiving return phone calls from the clinic. Paul reported that the District is working on an action plan for the clinic. The District's

website is currently being updated and people will be pointed to the website for information and to communicate with the District. A letter is planned to discuss the future plans for the clinic and it's also planned to resume publication of the quarterly newsletter. Cheryl reported that patients are leaving the District because of dissatisfaction. Karen suggested that the District hold the long-delayed grand opening of the Business Office and provide the public with information at that time. Paul reported that the District has increased staffing to cover Dunefest week. The EMS will be running three crews. Winchester Bay Fire is staffing a first aid station at the event. The District has a booth staffed by volunteer employees. The District will be show-casing the CanAm Dunes Rescue vehicle and the new ambulance. Nursing is fully staffed for the week. Paul reported that Dr. Dannenhoffer gave Kudos to the District for its handling of COVID vaccinations. DFHC received a \$100,000 grant from Oregon Rural Health. The funds will be used to replace the flooring throughout the clinic and chairs in the waiting area. The District received a \$50,000 grant, which will be used to install a reader board and provide other COVID needs. The District also received a SHIP grant that will provide funds for vaccination education in general (including COVID) as well as other needs to provide appropriate COVID care. Discussion followed regarding updating the Winchester Bay billboard.

#### V. UNFINISHED BUSINESS

##### A. Recruitment Update

Discussion followed regarding the plan for staffing DFHC. Paul reported that the District is seeking two medical providers and two APP providers. The clinic is fully staffed with medical assistants.

##### B. UFCW Negotiations

Holly Tavernier reported that a calculation on the pay scale needs to be addressed and a couple of position types that are no longer needed and should be removed from the list. The District is waiting to hear back from the union about the proposed changes.

#### VI. NEW BUSINESS

##### A. Capital Expense - Archiving Centriq and EPIC

Discussion followed regarding the need to archive the information from the Centriq and EPIC systems. The District is required to keep patient information for ten years after their last scheduled appointment. It is anticipated that purchasing the program will save the District \$40,000 annually. After discussion, **Cheryl Young moved to purchase the program. Karen Bedard seconded the motion and it passed unanimously. (5-0)**

##### B. SISU Meditech Audit and Proposal

The SISU audit report is submitted to the board for informational purposes.

##### C. Masters Heights

Discussion regarding this subject will be covered in Executive Session.

#### VII. ANNUAL MEETING OF THE BOARD OF DIRECTORS

1. Oath of Office – Steve Miller
2. Election of Officers
3. Committee Assignments

4. Conflict of Interest Statements
5. Board Evaluations

After discussion, **Tamara Szalewski moved to keep the present officers and committee assignments. Lee Bridge seconded the motion and it passed unanimously. (5-0)**

VIII. EXECUTIVE SESSION – **Board president, Ron Kreskey, adjourned the board into executive session at 8:49 am. In attendance were board members: Ron Kreskey, Lee Bridge, Karen Bedard, Cheryl Young and Tamara Szalewski (by phone). Also, present were Paul Connolly, CEO, and Steve Miller, hospital attorney.**

192.660. (1) ORS 192.610 to 192.690 do not prevent the governing body of a public body from holding executive session during a regular, special or emergency meeting, after the presiding officer has identified the authorization under ORS 192.610 to 192.690 for holding the executive session.

(2) The governing body of a public body may hold an executive session:

(a) To consider the employment of a public officer, employee, staff member or individual agent.

(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

(f) To consider information or records that are exempt by law from public inspection.

VIII. ADJOURNMENT

Board president, Ron Kreskey, adjourned the executive session and re-opened the board meeting at 9:16 am. There being no further business to go before the board, the meeting was adjourned at 9:17 am.

APPROVED THIS 25th day of AUGUST 2021

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Ronald Kreskey, President

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Leon Bridge, Secretary