

BOARD OF DIRECTORS MEETING
Lower Umpqua Hospital District (LUHD)
Wednesday, August 24, 2022 - 7:30 a.m.
Via Conference Call
Call Ext. 1320 from inside the district - or -
541-271-2110 from outside the district
Pin code - 124994- Pin code
MINUTES

Those Board Members in attendance include Ron Kreskey, president, Lee Bridge, Karen Bedard, Cheryl Young, and Tamara Szalewski (phone). Others in attendance include John Chivers, Dr. Jason Sargent, Dr. Lyle Torguson, Jennifer Levy, Julia Floyd, Mary Chambers, Sheri Aasen, Holly Tavernier, and Jamie Swafford.

Those employees and members of the public attending by phone include: Marshall Bachelder

- I. CALL TO ORDER & INTRODUCTION
Board president, Ron Kreskey, called the meeting to order at 7:30 am.
- II. VISITOR'S AGENDA – John Chivers introduced Dr. Lyle Torguson to the Board. Dr. Torguson reported that he has extensive experience working with patients and providers to help solve issues with opioid medication usage. He is also experienced with mental health issues.
- III. CONSENT AGENDA
 - A. Approval of the August 24, 2022 meeting Agenda.
 - B. Approval of the Board of Directors meeting minutes dated July 27, 2022
 - C. Approval of August 2022 expenditures and authorization to set aside for September 2022 expenditures
 - D. Approval of the June 21, 2022 Grievance Committee meeting minutes
 - E. Approval of the July 19, 2022 Grievance Committee meeting minutes
 - F. Approval of the June 15, 2022 Comprehensive Quality Council meeting minutes
 - G. Medical Staff privileges:
 1. Direct Radiology – Schedule I
 2. Nathan Boddie, MD- Active- Hospitalist- August 24, 2022- January 31, 2024
 3. George Schultz, DO- Active- Hospitalist- August 24, 2022- January 31, 2024
 4. Scott C. Smith, MD- Courtesy- Emergency Medicine- August 24, 2022- January 31, 2024
 5. Brett Davis, DO- Courtesy- Emergency Medicine- August 24, 2022- January 31, 2024
 6. Victor Wallenkampf, MD- Courtesy- Emergency Medicine- August 24, 2022- January 31, 2024
 7. Rohit Nanda, MD- Courtesy- Emergency Medicine- August 24, 2022- January 31, 2024
 8. Casey Rucker, MD- Courtesy- Emergency Medicine- August 24, 2022- January 31, 2024

9. Dianna Lee Binnion, MD- Courtesy- Emergency Medicine- August 24, 2022- January 31, 2024
10. David Rickman, MD- Courtesy- Emergency Medicine- August 24, 2022- January 31, 2024
11. Bryce Inman, MD - Courtesy- Emergency Medicine- August 24, 2022- January 31, 2024
12. Leah Cely, MD- Courtesy- Emergency Medicine- August 24, 2022- January 31, 2024
13. Wade Fox, DO- Courtesy- Emergency Medicine- August 24, 2022- January 31, 2024

Files are available with the Medical Staff Coordinator for review.

Cheryl Young moved to approve the Consent Agenda. Lee Bridge seconded the motion and it passed unanimously. (5-0)

IV. REPORTS & PRESENTATIONS

A. Quality/Risk Report – Julia Floyd

- Benchmarking results aren't back yet following the safety culture survey.
- No injuries resulted from the patient falls.
- The Grievance Committee met and all complaints were resolved.
- Researching the issue of falls to discover why they are happening and what can be done to prevent them.
- Discussion regarding staffing. The District is able to meet staffing needs based on the acuity of the District's patients
- Discussion regarding the food issue. The District attempts to ensure patient's needs are met, including special diets that are required for their health and wellbeing.

B. Nursing Services Report – Jennifer Green

- Tabitha Myers BSN RN has accepted the position of Nurse Manager and will begin working at LUHD on August 29th. Deanna Vest will be returning to the floor.
- Vitivity began covering the District's ED on August 1st. They have made suggestions for issues that can be resolved to improve the Emergency Department.
- Respiratory Manager, Dave Arndt has taken a job in sales. His last day is Friday. An offer has been tendered to a potential replacement.
- Only two open RN positions remain available. An offer has been made to fill one of those positions.
- The District has increased census at this time. This means higher numbers, including for things such as falls.

C. Recruitment Update – Sheri Aasen

- Sheri provided the board with a written report regarding recruitment.
- Christine Dotson, FNP has accepted an offer of employment. A contract is being developed for her. She has already located housing in the area. The District continues to seek an additional FNP.
- Several general surgeons are talking to the District as replacements for Dr. Lawson.

- Several CRNA's are in discussions regarding filling the position that will open when Steve Lemmons retires.
- Toby Neal, LCSW recently moved to Reedsport. She is an author and is currently on a book tour. She is interested in working for LUHD. Her husband is also a social worker.

D. Planning Committee Minutes – Karen Bedard

- Discussion regarding the return of the ambulance. It's anticipated that it will be repaired and back in service in a couple of weeks.
- The first day of Dunefest 28 patients were transported to LUH. Only three of those were from Dunefest, the remaining 25 were general issues from around the community.
- John Chivers reported that the hospitals south of us had to go on divert and some of their patients were sent to LUH. One was airlifted to LUH.

E. Finance Committee Minutes – Lee Bridge

- The District has reached the end of the COVID grant funds and will need to regain market share in order to remain financially stable
- The Medicare advance payment has been paid down to \$900,000. Medicare withheld \$320,000 in July. It's planned to pay it down fully by the end of September. Medicare will begin charging interest in October.

F. Medical Staff – Dr. Jason Sargent

- The Same Day Clinic continues to need additional coverage. Dr. Dale Harris and Dr. Michelle Petrofes have offered to work a few days in the clinic when needed.
- The providers and staff are working to streamline all surgery pre-op testing.
- Dr. Torguson is a great help to the DFHC providers. He is working with Dr. Coe to help him get started in his practice at DFHC.
- The Sports Physicals event was well-attended. Around 80 physicals were given by Dr. Sargent and Dr. Petrofes. It was held in conjunction with school registration. There was no fee for the physical.
- Dr. Sargent helped test the new VPN and reported that it works great. It will be rolled out to the remaining providers soon.
- Discussion regarding lab tests for annual exams. Some providers will order them prior to the appointment. Others prefer to see the patient first to determine what tests should be ordered.

G. Financials – John Chivers

- The budget included aggressive volumes this year, post COVID.
- July showed a 24% variance.
- In the past the budget was divided into 12 equal portions. This year the budget was divided based on historical trends for each month. Summer months tend to show higher volumes; winter months are much lower.
- The District is anticipated to collect 53% of fees.
- Pharmacy revenue was better than budget in July.
- Overall volumes were lower than budget in July. Costs were also less than budget. Contract labor was above budget; but is being phased out.

- The District experienced an operating loss of \$315,000 and a total deficit of \$115,000.
- One Master Heights lot was sold.
- Retention bonuses were paid for night shift RN's. They will be paid out over two year. They are paid as loans that are forgivable after one year and amortized over the second year.
- Accounts Payable is increased due to the purchase of the CT scanner.
- Department managers were provided with productivity reports for their staff which is anticipated to help them manage overtime and locum costs.
- Clinic volumes are down with the loss of Wanda Newsome and Dr. Jacques.
- Accounts Receivables were very high in July - \$2.3-million in collections.
- Cash balance is down \$3.5-million: \$1.7-million due to the Medicare Advance repayments; \$400,000 was moved to the restricted fund; \$570,000 equipment purchases; and \$330,000 paid on long-term debt.

H. Administration – John Chivers

- Jen Levy provided a written report from Dunefest. Project Blessing received \$400 from the Walk-in Clinic. The event was larger than last year. There were 41 total EMS calls during Dunefest week. Of those, 13 were related to Dunefest. The Walk-in clinic was well-received by everyone.
- Rio McGee provided a verbal report regarding Public Relations. A newsletter is under production for the fall. It will provide education regarding new Radiology equipment. KDUN will be featuring provider spot announcements regarding the District and health-related education segments. October is Breast Cancer Awareness month. Radiology is working with Women's Health to provide mammography screenings. Photos of providers are being taken in order to post information regarding the new providers at the District. A survey has been distributed through the Senior Center and at DFHC to ask people where they go for news.
- Vituity sent out a press release regarding their new service to LUHD's emergency department.
- The new PACS system is scheduled to go live on September 6th.
- Accounting has been short staffed this month due to illness. The auditors reported that morale was better this year than in the past.
- A demonstration was recently held for potential panic button systems.
- Capital Request: John reported that Surgery is asking to replace the laparoscopic tower. It's failing and is in need of replacement. It is over budget, but the department is willing to forgo other equipment to make up the difference. It's a sole source purchase because it has to be compatible with the other Stryker devices used by Surgery. After discussion, **Karen moved to approve the purchase of a Stryker laparoscopic tower. Cheryl Young seconded the motion and it passed 4-0-1. Tamara Szalewski abstained because she was not provided the paperwork prior to the meeting. Ron Kreskey, Lee**

Bridge, Karen Bedard, and Cheryl Young all voted in favor of the purchase.

- There will be a Tailgate BBQ on Wednesday, August 31st at the helipad. Wear your favorite team colors.

V. NEW BUSINESS

A. Policy Updates

1. P 170 – Military Leave of Absence – Remove
 - 1) Holly Tavernier reported that Federal and State guidelines cover this issue and a District policy is redundant.
2. P 70 – Confidential Information – updated.
 - 1) Holly Tavernier requested that the policy be changed to say that requests for information should be sent to HR instead of Administrative Assistant.

After discussion, **Karen Bedard moved to remove policy P 170 and to accept the requested change to policy P 70. Lee Bridge seconded the motion and it passed unanimously. (5-0)**

VI. EXECUTIVE SESSION – **Board president, Ron Kreskey adjourned the meeting into executive session at 8:39 am.**

192.660. (1) ORS 192.610 to 192.690 do not prevent the governing body of a public body from holding executive session during a regular, special or emergency meeting, after the presiding officer has identified the authorization under ORS 192.610 to 192.690 for holding the executive session.

(2) The governing body of a public body may hold an executive session:

(a) To consider the employment of a public officer, employee, staff member or individual agent.

(f) To consider information or records that are exempt by law from public inspection.

VII. RETURN TO REGULAR SESSION AND POSSIBLE ACTION BY THE BOARD
Board president, Ron Kreskey adjourned the executive session and re-opened the regular board meeting at 10:15 am.

A. Teamsters Contract

After discussion, **Karen Bedard moved to approve the Teamsters Contract. Lee Bridge seconded the motion and it passed unanimously. (5-0)**

B. Ron Kreskey will ask Jamie Swafford to send out an email/phone poll to the board regarding renewing John Chiver's contract as Interim CEO.

ADJOURNMENT

The meeting was adjourned at 10:20 am.

APPROVED THIS 28th day of SEPTEMBER 2022

Ronald Kreskey, President

Leon Bridge, Secretary