



BOARD OF DIRECTORS MEETING
Lower Umpqua Hospital District (LUHD)
Wednesday, September 27, 2023, 7:30 a.m.
Main Conference Room or
Via Teams audio conference call
Dial: 1-323-694-9833
Audio conference ID: 344 786 077#

MINUTES

Board members in attendance include Ron Kreskey, Chair, Leon Bridge, Treasurer, Laura McCorkle, Secretary, and Karen Bedard, Director. Cheryl Young, Vice Chair called in.

Others in attendance include Stephanie Miller, John Chivers, Melissa Cribbins, Hospital Attorney, Dr. Jason Sargent, Ken Landau, Holly Tavernier, Jennifer Green, Jen Levy, Mary Chambers, Kaley Sweet, Deanna Prater, and Tonya Galliher UFCW 555 representative.

Employees and members of the public joining by phone include Julia Floyd, Marshall Bachelder, Brenda Sievers.

I. CALL TO ORDER & INTRODUCTIONS

- A. Board Chair Ron Kreskey called the meeting to order at 7:30 am.
- B. John Chivers introduced new CFO Ken Landau who started yesterday.

II. VISITOR'S AGENDA

- No visitors.

III. CONSENT AGENDA

- A. Approval of the September 27, 2023, meeting Agenda.
 - B. Approval of the Board of Directors meeting minutes dated August 23, 2023, (attached)
 - C. Approval Resolution 23-12 authorization to set aside for October 2023 expenditures (attached)
 - D. Approval of the June 27, 2023, Grievance Committee minutes (attached)
 - E. Approval of the August 22, 2023, Grievance Committee minutes (attached)
 - F. Medical Staff Credentialing (attached)
- After discussion, Board member Karen Bedard moved to approve the Consent Agenda. Board member Cheryl Young seconded the motion and it passed unanimously (5 - 0).

IV. REPORTS & PRESENTATIONS

- A. Quality/Risk Report – Julia Floyd (attached) reported by Jennifer Green
 - 1) See report.
 - 2) Questions – Ron asked about the high number of prepack incidences. Jennifer Green reported that 100% of all pre-packs are monitored. The team previously instituted a change which is a second RN check. Details will be reported at CQC. Improvement is steady.
- B. Nursing Services Report – Jennifer Green (attached)
 - 1) See report.
- C. Employee Health & Safety – Deanna Prater
 - 1) Alertus system testing is scheduled for today and full rollout is scheduled for Oct 4th.
 - 2) Employee flu shot clinics start October 4th and continue all month.
 - 3) COVID vaccinations available at DFHC
 - a) Question about comingling vaccines. On Oct 6th the public is invited to the flu shot clinic; while patients can receive both flu and COVID booster together, our supply of COVID boosters has not yet arrived; the RSV vaccine must be administered separately.
 - 4) Safety – The City resumed their EO meetings, and we participate.
 - 5) LUHD will review our draft updated EOP on 9/28/2023
- D. Medical Staff – Dr. Jason Sargent
 - 1) Dunes – new flooring is being installed
 - 2) New DHFC hire: FNP Erin Berry who will start in November.
 - 3) Hiring of Dr Ivanitsky continues to move forward.
 - 4) Med staff Vice Chief role is open; we hope Dr. Coe will fill the role and will discuss it with him at the next meeting.
- E. Public Relations – Kaley Sweet (attached)
 - 1) See report.
 - 2) Oct 18th, 4pm - Dr. Coe will present to *Friends of the Library*.
 - 3) Comment: Lee – for more book donations call and speak with Alex, Library Director (271 – 35000; they have a neighborhood library module; we could become another location for a module or equivalent but indoor.
 - 4) Clothing closet: Ron asked for feedback. We need more men’s clothing.
 - 5) Additional item – FRC chosen by Light Parade committee as recipient (\$5K LY).
- F. Finance – John Chivers (hand carry)
 - 1) See financial reports.
 - 2) Volume – all looking good except IP Services and Rehab. RMC had more surgeries than visits; \$5.595M in facility charges which is our highest ever. Our 5% charge increase only accounts for \$100K of this overall increase.
 - 3) Charts – see Patient Served and Operational Indicators charts.
 - 4) Operating Statement
 - a) Net patient REV very good, +\$360K; retail pharmacy, +\$32K.
 - b) Total REV = \$3.485M, +\$374K

- c) Income = \$174K; Non-OP REV \$212K, +\$4K; Surplus = \$386K, \$404K ahead of budget.
- 5) Balance sheet
 - a) Assets – cash down \$400K. We changed to external billing company and are all caught up now. Cash balance will increase in September. Other A/R and fixed asset = stable.
 - a. Current Ratio = 3.25 and Quick Ratio = 2.40; These are financial ratios used to monitor age of plant/facilities and is driven by old, fixed asset falling off the books.
 - b) Liabilities – nothing of note to report.
- 6) Cash Flow Analysis
 - a) Cash rebounding as new billing company gains traction.
- 7) Productivity Report
 - a) Month overall = 102.4%. We've spoken with managers about concerns; we are over due to cross training and orienting to new positions; YTD = 97% and will rebound to 100% soon.
- 8) Cost report and audit: these are moving along as Mary Chambers, Controller, has been completing (on her own with help soon to come).

G. Administration – John Chivers (attached)

- 1) See report.
- 2) Veterans Administration
 - a) Comment from Ron: this is a real opportunity to increase patient volume with the VA since VA has limited providers and North Bend has no PCPs.
- 3) CAH Annual Review, etc.
- 4) Recruitment
 - a) Erin Berry FNP will be our fifth and final provider at Dunes
 - b) Gynecologist candidate – is engaged and site visit planned for mid-November. She has skills that we don't currently have.
 - c) Dr. Ivanitsky status: contracts are in his hands, and we are waiting to hear back from him.
- 5) Retention
 - a) This is a reflection of our culture and efforts to engage staff to stay at LUHD. We will continue to celebrate, encourage, and appreciate our employees to keep them. From FY 2022 to 2023 our employee turnover rate dropped from 41.8% to 30.6%. Reminder: on-call employees are part of the figures.
- 6) COVID
 - a) Employee data –while cases dropped from 51 to 8 (see report), we have seen a recent spurt of positives related to travel. Community members acquire it during their travels and bring it home with them, or their out-of-town visitors bring it into the community.
 - b) These are NOT co-worker to co-worker infections. We are looking at state recommendations to protect each other and

patients. Reminder: if you are not feeling well, please self-monitor and mask to prevent transmission.

7) Capital Item

a) Portable X-ray unit – this is a budgeted capital item for this year; our unit is no longer serviced by vendor; CEO used emergency authority to acquire.

8) Employee retention credit(ERC) – *EZ-ERC* is processing our ERC request; we qualify and will soon learn how much we may receive.

V. UNFINISHED BUSINESS

A. Finance Policy 135A, Summary, 135B updates

1. We will carry over to October board meeting and will incorporate even more new legislated changes.

B. Hospital attorney – Melissa Cribbins

1. Board bylaws question posed at the August 23, 2023, Board meeting about attendance requirement (Article IV, Section 6.).

1) Health districts have their own special laws (ORS 440.302). State law allows for board member disqualification as stated; however, because our bylaws required the board to approve dismissal, our board members actually have greater protection compared to law.

VI. NEW BUSINESS

A. Capital Request – John Chivers (attached)

1. Portable X-ray machine

- After discussion, Board member Leon Bridge moved to approve the capital request as presented. Board member Karen Bedard seconded the motion and it passed unanimously, (5-0).

B. Disposal of hospital assets – John Chivers (attached)

1. Hospital beds – (4) 1979 era beds that cannot be repaired.

- After discussion, Board member Karen Bedard moved to approve disposal of assets request as presented. Board member Leon Bridge seconded the motion and it passed unanimously, (5-0).

VII. Other comments: kudos

A. Karen Bedard extended compliments to the retail pharmacy where she experienced quicker service and observed issues are being addressed.

B. Ron Kreskey received compliments from a community member who had an early morning lab test; this person said the phlebotomist did a great job.

VIII. EXECUTIVE SESSION

- Board Chair Ron Kreskey adjourned the regular board meeting and called the Executive Session to order at 8:19 am.

192.660. (1) ORS 192.610 to 192.690 do not prevent the governing body of a public body from holding executive session during a regular, special, or

emergency meeting, after the presiding officer has identified the authorization under ORS 192.610 to 192.690 for holding the executive session.

(2) The governing body of a public body may hold an executive session:

(a) To consider the employment of a public officer, employee, staff member or individual agent.

(f) To consider information or records that are exempt by law from public inspection.

IX. RETURN TO REGULAR SESSION AND POSSIBLE ACTION BY THE BOARD

- Board Chair Kreskey adjourned the Executive Session and called the regular session back into order at 8:41 am.

No further action was required of the board.

ADJOURNMENT

- Board Chair Kreskey adjourned the Board meeting at 8:41 am.

APPROVED THIS 25th day of OCTOBER 2023

Ronald Kreskey, Chair

Laura McCorkle, Secretary