

**BOARD OF DIRECTORS MEETING**

Lower Umpqua Hospital District (LUHD)  
Wednesday, October 25, 2023, 7:30 a.m.  
Main Conference Room or  
Via Teams audio conference call  
Dial: 1-323-694-9833  
Audio conference ID: 344 786 077#

**MINUTES**

Those board members in attendance include Ron Kreskey, Chair, Cheryl Young, Vice Chair Leon Bridge, Treasurer, Laura McCorkle, Secretary. Karen Bedard, Director, called in.

Others in attendance include Tonya Galliher UFCW 555 representative, Stephanie Miller, John Chivers, Melissa Cribbins, Hospital attorney, Dr. Jason Sargent, Ken Landau, Mary Chambers, Julia Floyd, Jennifer Green, Deanna Prater, Kaley Sweet, Holly Tavernier, Jen Levy.

Those employees and members of the public joining by phone include Svetlana Melnik, Rhiannon Manicke, Alison Green, Marshall Bachelder.

- I. CALL TO ORDER & INTRODUCTIONS
  - Board Chair Kreskey called the meeting to order at 7:30 am.
- II. VISITOR'S AGENDA
  - No visitors.
- III. CONSENT AGENDA
  - A. Approval of the October 25, 2023, meeting Agenda.
  - B. Approval of the Board of Directors meeting minutes dated September 27, 2023, (attached)
  - C. Approval Resolution 23-13 authorization to set aside for November 2023 expenditures (attached)
  - D. Approval of the August 2, 2023, CQC Committee minutes (attached)
  - E. Approval of the September 19, 2023, Grievance Committee minutes (attached)
  - F. Medical Staff Credentialling (attached)

1. After discussion, Board member Cheryl Young moved to approve the Consent Agenda. Board member Leon Bridge seconded the motion and it passed unanimously (5 - 0).

#### IV. REPORTS & PRESENTATIONS

##### A. Quality/Risk Report – Julia Floyd (attached)

- See report.
- CQC met Oct 4th and reviewed plan of correction for Aug and Sept.
- Incidences – 26 reports in September
- Grievances – 4 in September
- Attached is Q3 grievance data

##### B. Nursing Services Report – Jennifer Green (attached)

- See report.
- Filling RN on-call positions
- Daisy award - 1<sup>st</sup> meeting with Daisy Foundation; Cheryl Young is on committee; RN week in May 2024 and the first award will be given then.
- EOP – team continues to complete remaining updates.
- Nov training – active shooter and 3 of our team will become trainers.
- Pharmacy Immunization Program by April 2024
  - 1) Question from Ron Kreskey - will patients have a choice of where to go if not already a Dunes patient? Can they just go to pharmacy for vaccines? Per Dr. Sargent – patients can go directly to the retail pharmacy and no provider order will be required to obtain immunizations at the retail pharmacy. This allows for easier access and removes barriers. Ron – this will be great service to our community when it becomes available.

##### C. Employee Health & Safety – Deanna Prater (attached)

- See report.
- Staff free flu vaccines –hosting shot clinic throughout October; to date: 51% of employees have been vaccinated, 22% declined, and 27% are unknown status [need to obtain, refuse, or confirm received shot elsewhere]. Currently there is a 0.8% positivity rate for flu in southern Oregon. If we hit high flu rates we will go to mandatory masking for those who are vaccinated.
- COVID employee cases - September has been the highest month among employees; we've had 8 positives in September.
- Alertus – program went live Oct 4<sup>th</sup> and monthly testing to occur.
- EOP – Jennifer already provided the update.
- Safety – we received a SAIF dividend of \$16,866.
- Employee health challenge – Sugar Shakedown – starts November 1<sup>st</sup>.

##### D. Medical Staff – Dr. Jason Sargent

- Med Staff – we approved modified pre-op testing/guidelines, streamlined prior to procedures.

- C-diff testing
- Med Staff Structure – has been modified. The secretary/treasurer position is not needed and has been eliminated. Dr. Coe is now Vice Chief and Dr. Sargent is Chief.
- Privileges updates of note: two of our CRNA's are now active; Erin Berry our new FNP-C now has courtesy status and started on Monday, and she is ramping up. We approved Dr Ivanitsky for 'associate' status - our typical status for new providers.
- Kudos to surgery crew who, during downtime, assisted with cataloging medical records so they can be removed from the storage area in Dunes to make ready for remodel.
- While Dunes Clinic is fully staffed, our back-office staff will be lower in November as MA pool down a bit for leave.
- We've had two public flu clinics. Last Saturday over 100 shots were given. In clinic providers offer shots at every visit, and about 50% of patients get them when offered. We usually give about 1000 shots per year.
- We JUST received our shipment of COVID vaccines and are building in Meditech; not yet available at the clinic, but it's being advertised. Note - this is an MA visit, not a provider visit.

E. Public Relations – Kaley Sweet (attached)

- See report.
- October has been a very busy month starting with Healthcare Discovery and we will have another in Spring 2024; Filipino food truck visited for staff and community – it was a good morale builder; Putt for Pink golf benefit – 18 signed up, changes for next year include hosting in August instead and playing a full 18 holes. Proceeds include: \$3175 in sponsorships; \$1325 from team sign-ups; \$2078 from games; after expenses (including prizes and food) we made about \$5000. Friends of the Library – Dr. Coe spoke about adult preventative health screenings. this is the first time we're participating since COVID. For November we hope to have an OT from our Therapy team. Social media – FB and Instagram – positive comments continue; our newest rave review is for OP wound care clinic. We will completely re-build our website because too much is broken; it will take two months to develop; We'll have a Board Breakfast on Oct 31 at 7:30 am. The board can arrive a little earlier and costumes are welcome! We'll close out the calendar year with our Hospital Holiday party on December 15<sup>th</sup>.

F. Financial Advisory Committee – Lee Bridge

- Nothing to add. We are glad to have our new CFO Ken Landau here.

G. Planning Committee – Cheryl Young

- Nothing more to add.

H. Finance – Ken Landau (attached)

- See report and financial statements.
- Updated report format includes a color-coded dashboard of our financial health indicators. We want more gray.
- Significant variances: 1.) Better documentation at clinic by providers equates to improved billables. 2.) Net loss of \$172K due to contractual adjustments and timing difference. 3.) Volume of CT scans – why so much higher than historical trend? Just last year we added a new service: low dose CT scanning for lung screening. We have done 30 this year and there were zero, of course, last year. We used to send them over to Bay Area Hospital and now perform these in house.

I. Administration – John Chivers (attached)

- See report.
- Medicare cost report – we are owed \$775,408 from last fiscal year; and about \$300K from claims as of July 1, 2023, for a total of almost \$1.1M which we anticipate receiving by the end of November.
- Meditech downtime: reported by Jen Levy, CASO
  - 1) See attached report which includes a verbatim statement from Meditech and a timeline of events.
  - 2) Learnings: We are working on a system to allow a few downtime MARs and working on logistics, OP schedules, a few other vulnerable areas. We also hosted a debrief with clinic managers and found patient schedules are also needed.
  - 3) Comment from Jennifer Green, CNO: our staff performed well in this trying situation. All departments had to complete back entries and back billing which took days after the system was restored. Everyone worked together as a team and the community was gracious. Only a few patients had to be rescheduled.
- We could file insurance claim; Meditech is issuing us a \$52K credit on our next bill.
- Healthcare Discovery – see report.
- Foundation – see report.
- Ongoing legal matter – see report.
- Recruiting – we are now a few days away from having a signed contract with Dr. Ivanitsky.
- ERC Grant (employee retention credit grant) - the firm we are working with came highly recommended and they are covered by insurance in case there is a mistake. I just received their report this morning to review.
- Rural Emergency Hospital (a classification of hospital) – see report.
- ORH – see report.
- Audit – our auditors should have a draft report to us late this week or early next week. We anticipate a clean opinion. The only open item is the debt service ratio waiver letter from Umpqua Bank and I just received it via email this morning!

## V. NEW BUSINESS

### A. Policy updates: Holly Tavernier (attached)

1. Purpose of these changes: as a public agency we should not have been performing UA pre-screening for new hires in non-safety sensitive positions. To create this update, we determined which of our positions are 'safety sensitive'. That is if there is a task failure would it pose a safety issue to the public. Please note we will still use our Alcohol and Other Drug policy (P 6) to address any relevant issues.

- 1) Question from Ron Kreskey– how many people will be affected by this? All new hires will be UA tested accordingly. All current employees have already been tested as part of the pre-hire process. This policy would eliminate many positions from UA pre-screening requirement such as all clerical, housekeeping, schedulers. This policy change impacts only new hires going forward.

1. Pre-Employment screens- delete/update - P223, P225

- After discussion, Board member Karen Bedard moved to approve as presented deletion of Policy 223 and revision of Policy 225. Board member Cheryl Young seconded the motion and it passed unanimously (5-0).

### B. Note: financial charity policy updates – we will address next month to allow board time to review.

## VI. EXECUTIVE SESSION

- Board Chair Ron Kreskey adjourned the regular board meeting and called the Executive Session to order at 8:30 am.

## VII.

192.660. (1) ORS 192.610 to 192.690 do not prevent the governing body of a public body from holding executive session during a regular, special, or emergency meeting, after the presiding officer has identified the authorization under ORS 192.610 to 192.690 for holding the executive session.

(2) The governing body of a public body may hold an executive session:

(a) To consider the employment of a public officer, employee, staff member or individual agent.

(f) To consider information or records that are exempt by law from public inspection.

## VIII. RETURN TO REGULAR SESSION AND POSSIBLE ACTION BY THE BOARD

- Board Chair Ron Kreskey adjourned the Executive Session and called the regular session back into order at 9:20 am. No further Board action required.

## IX. ADJOURNMENT

- Board Chair Kreskey adjourned the Board meeting at 9:20 am.

APPROVED THIS 29<sup>th</sup> day of NOVEMBER 2023

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Ronald Kreskey, Chair

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Laura McCorkle, Secretary