
BOARD OF DIRECTORS MEETING

Lower Umpqua Hospital District (LUHD)
Wednesday, January 24, 2024, 7:30 a.m.
Main Conference Room or
Via Teams audio conference call
Dial: 1-323-694-9833
Audio conference ID: 344 786 077#

MINUTES

The board members in attendance include Ron Kreskey, Chair, Cheryl Young, Vice Chair Leon Bridge, Treasurer, Laura McCorkle, Secretary, and Karen Bedard, Director.

Others in attendance include Tonya Galliher UFCW 555 representative, Stephanie Miller, John Chivers, Melissa Cribbins, Hospital attorney, Dr. Jason Sargent, Ken Landau, Holly Tavernier, Jennifer Green, Mary Chambers, Alison Green, Julia Floyd, Renae Mefferd, Kaley Sweet, Jen Levy, Cheri Payne, Deanna Prater and Deanna Schafer, Reedsport City Manager.

Those employees and members of the public joining by phone include Svetlana Melnik, Brenda Sievers.

I. CALL TO ORDER & INTRODUCTIONS

Board Chair Kreskey called the meeting to order at 7:30 am.

II. VISITOR'S AGENDA – Citizens desiring to address the Board regarding hospital matters about which they are concerned may do so at this time. It is requested that items brought to the Board's attention under this category be only those items not listed on the agenda and that time be limited to five minutes. Board Members may wish to request that an item brought up at this time be placed on next month's agenda for further discussion.

No visitors.

III. CONSENT AGENDA

- A. Approval of the January 24, 2024, meeting Agenda.
- B. Approval of the Board of Directors meeting minutes dated November 29, 2023, (attached)
- C. Approval Resolution 24-01 authorization to set aside for February 2024 expenditures (attached)
- D. Approval of the October 4, 2023, CQC Committee minutes (attached)

- E. Approval of the December 6, 2023, CQC Committee minutes (attached)
- F. Approval of the October 17, 2023, Grievance Committee minutes (attached)
- G. Approval of the October 25, 2023, P&T Committee minutes (attached)
- H. Financial Advisory Committee Minutes December 19, 2023 (attached)
- I. Planning Committee Minutes October 19, 2023 (attached)
- J. Medical Staff Credentialing (attached)

After discussion, Board member Leon Bridge moved to approve the Consent Agenda. Board member Cheryl Young seconded the motion and it passed unanimously (5- 0).

IV. SPECIAL REPORT – Amendment to Urban Renewal District [URD] (Deanna Schafer, Reedsport City Manager).

She advised that the draft proposal will be coming to LUHD for comment. She pointed out areas that we may have questions about: Page 6 - Buildable lands inventory (aqua lines) which represent areas the state thinks we can build on; however, these have steep slopes or are wetlands. Please note – statistics are fairly current from a year ago. Page 22 - Finances of report which outline the projected tax increment revenues. The current plan expires in 2027. URD has a cap when achieved the funds are distributed to the other existing tax districts. Page 5 - zoning districts. Residential zoning is not included in the URD; LUHD is not included, business office is not included. At this time this is not a public document and not available for distribution.

V. SPECIAL REPORT – 2023 Infection Control, Employee Health & Safety Report (Deanna Prater)
See report.

VI. REPORTS & PRESENTATIONS

- A. Quality/Risk Report – Julia Floyd (attached)
 - 1. See report.
- B. Nursing Services Report – Jennifer Green (attached)
 - 1. See report.
 - 2. COVID vaccine clinic: 29 vaccinations given; not as much interest as previously and 180 total at clinic this season per Dr. Sargent.
 - 3. Reedsport Pharmacy records remain under their control.
 - 4. LUHD Pharmacy hours should return to normal in February.
- C. Medical Staff – Dr. Jason Sargent (hand carry)
 - 1. See report.
 - 2. Cheri Payne our new Clinic Manager started on Monday.
- D. Public Relations – Kaley Sweet (attached)
 - 1. See report.
 - 2. FRC has new service: Legal aid provided by the Oregon Law Center who will come in monthly for drop-in clients. They will cover issues

such as elder abuse, landlord tenant issues, divorce, etc. The first scheduled date is Tuesday February 13.

3. Social media stats – The younger generation uses social media platforms other than Facebook which is why our demographics are skewed.
4. Comment from Ron Kreskey about the career fair: please make every effort to ensure its success; we've not had one in several years.

E. Finance Report and Financials – Ken Landau (attached)

1. See Financial Packet Notes and Financials.
2. Follow-up – Dune Fest activity: 15 total patients and 5 were transported to our ED. Festival attendance was down YOY.
3. Follow-up - Denials by insurance payors. We've aggressively pursued recent denials and legal letters from our hospital attorney are being sent.
4. Question about DHFC visit types. The levels are a reflection of the number of patient complaints fielded in an appointment. The average is level 3. Our patient population is older with multiple complications which translates to more level 5 visits which require a lengthier visit. We are paid the same amount for a level 2, 3, 4 appointment. Our coding company reviewed, audited, and confirmed the accuracy of our appointments as compared to charting. We are analyzing further to better understand why we have so many higher-level appointments and will see if we should take a different approach to patient scheduling.
5. EZ ERC grant – what is the status? It is still pending.

F. Administrator Report – John Chivers (hand carry)

1. See report.
2. 2023-24 Budget Updates
 - 1) Service interruptions
 - a) this week the PFT unit was partially down and is now back up after a service call.
 - b) Chemistry analyzer – yesterday was down for a short time.
3. Rural Health Certifications: Holly Tavernier graduated from her program last week. She'll now have a designation: RHHRC.
4. Employee Survey – went out this week to all LUHD employees with a focus on culture. We plan to complete every other year going forward. A survey has not been done in over seven years or more.
5. Bonnie Carmen resignation – this week Bonnie submitted her 90 days' notice as she wants to move home and be closer to her family. Recruiting will commence. The clinic is in a good stable place to manage this transition. We will factor in SDC needs.
6. Surgery question – what is the status of Hana table (for hip surgeries)? It will arrive by month end as our unit is being refurbished. Dr. Ivanitsky has been completing knee replacement surgeries.

VII. NEW BUSINESS

A. Medical Staff – Updates (Dr. Sargent/Alison Green)

After review by Alison Green and discussion, Board member Karen Bedard moved to approve as presented the Medical Staff Bylaws and Rules & Regulations changes. Board member Cheryl Young seconded the motion and it passed unanimously (5 - 0).

B. Policy P 92 - Update– Employee Discounts (Holly Tavernier)

After discussion, Board member Karen Bedard moved to approve as presented Policy 92 Employee Discounts. Board member Cheryl Young seconded the motion and it passed unanimously (5 - 0).

C. Policy P 201 – Update- Patient Complaints and Grievance Process (Julia Floyd)

After discussion, Board member Cheryl Young moved to approve as presented Policy 201 Patient Complaints and Grievance Process. Board member Leon Bridge seconded the motion and it passed unanimously (5 - 0).

D. Disposal of asset - Toshiba ultrasound machine - asset #004678, serial #LGA0716265

After discussion, Board member Cheryl Young moved to approve as presented the Disposal of Asset. Board member Laura McCorkle seconded the motion and it passed unanimously (5 - 0).

VIII. EXECUTIVE SESSION

Board Chair Ron Kreskey adjourned the regular board meeting and called the Executive Session to order at 9:13 am.

192.660. (1) ORS 192.610 to 192.690 do not prevent the governing body of a public body from holding executive session during a regular, special, or emergency meeting, after the presiding officer has identified the authorization under ORS 192.610 to 192.690 for holding the executive session.

(2) The governing body of a public body may hold an executive session:

(a) To consider the employment of a public officer, employee, staff member or individual agent.

(f) To consider information or records that are exempt by law from public inspection.

IX. RETURN TO REGULAR SESSION AND POSSIBLE ACTION BY THE BOARD

Board Chair Ron Kreskey adjourned the Executive Session and called the regular session back into order at 9:33 am. No further Board action was required.

X. ADJOURNMENT

Board Chair Kreskey adjourned the Board meeting at 9:33 am.

APPROVED THIS 24th day of JANUARY 2024.

Ronald Kreskey, Chair

Laura McCorkle, Secretary