

BOARD OF DIRECTORS MEETING
Lower Umpqua Hospital District (LUHD)
Wednesday, March 27, 2024, 7:30 a.m.
Main Conference Room or
Via Teams audio conference call
Dial: 1-323-694-9833
Audio conference ID: 124 229 680#



MINUTES

Those board members in attendance include Ron Kreskey, Chair, Cheryl Young, Vice Chair Leon Bridge, Treasurer, and Karen Bedard, Director by phone.

Others in attendance include Tonya Galliher UFCW 555 representative, Stephanie Miller, John Chivers, Melissa Cribbins, Hospital attorney, Ken Landau, Jen Levy, Holly Tavernier, Jennifer Green, Mary Chambers, Julia Floyd, Renae Mefferd, Steven Brantley, Kaley Sweet.

Those employees and members of the public joining by phone include Svetlana Melnik, Deanna Prater.

I. CALL TO ORDER & INTRODUCTIONS

Board Chair Kreskey called the meeting to order at 7:30 am.

II. VISITOR'S AGENDA

- No visitors.

III. Appoint Interim Board Secretary – Karen Bedard

- After discussion, Board member Leon Bridge moved to approve as Interim Secretary Karen Bedard. Board member Cheryl Young seconded the motion and it passed unanimously (4 - 0).

IV. CONSENT AGENDA

- A. Approval of the March 27, 2024, meeting Agenda.
- B. Approval of the Board of Directors meeting minutes dated February 28, 2024, (attached)
- C. Approval Resolution 24-03 authorization to set aside for March 2024 expenditures (attached)
- D. Approval of the February 7, 2024, CQC Committee minutes (attached)
- E. Approval of the February 20, 2024, Grievance Committee minutes (attached)
- F. Approval of the January 24, 2024, P&T Committee minutes (attached)
- G. Financial Advisory Committee minutes January 16, 2024 (attached)
- H. Financial Advisory Committee minutes February 27, 2024 (attached)

- After discussion, Board member Cheryl Young moved to approve the Consent Agenda. Board member Leon Bridge seconded the motion and it passed unanimously (4 - 0).

V. SPECIAL REPORT by DZA at 8:30 am

- A. DZA Accounts and Advisors specializes in CHA hospitals not just healthcare; they provide consulting, cost report audits, financial report audits. They have a hands-on approach. And are responsive, accessible, and available. Please ask us questions if you do not understand anything during the process.

VI. REPORTS & PRESENTATIONS

A. Quality/Risk Report – Julia Floyd (attached)

- See report.

B. Compliance – Renae Mefferd (attached)

- See report.

C. Nursing Services Report – Jennifer Green (attached)

- See report.

D. Medical Staff – Dr. Jason Sargent (attached)

- See report.
- What is the difference between a Nurse Practitioner and a Physician Assistant? Steven Brantley responded and said their respective programs are not credentialed and constrained like Medical Doctor training. They are very similar programs and graduate competence is highly dependent upon the quality and content of the individual training programs.

E. Public Relations – Kaley Sweet (attached)

- See report.

F. Finance Report and Financials – Ken Landau (attached)

- See report.

G. Administrator Report – John Chivers (attached)

- See report.
- Employee forums topics will include:
 - CEO message – YTD hospital finances
 - Amazing Workplace – confidential culture assessment company.
 - DNV accreditation
 - Board members are invited to attend.

- Urban Renewal Plan – John Chivers and Ron Keskey met with Reedsport City Manager Deanna Schafer to discuss the proposed plan update. There is much to consider in giving up the increased property tax for many more years.

- There is urgency to assess and submit a letter by the deadline of April 24, 2024.

- Recruitment – IT is assisting with a candidate calendar portal to help streamline appointment scheduling for Holly in order to achieve the recruitment timeline requirements.
- Retail pharmacy – options continue to be explored. And new suggestions provided yesterday will be explored.
- Finance – thanks and kudos to Ken Landau, CFO.
- Ron Kreskey shared a kudos - thank you from swing bed patient's spouse to have her husband at LUHD and very close to home; she commended our staff who cared for him. Swing bed meets community needs and presents an opportunity for us to grow. Per Jennifer Green: 78% of Swing Beds coming through the ED are from within our District.

VII. NEW BUSINESS

A. Board of Directors (John Chivers)

1. New Board Director - deliberation and appointment to fill vacancy
 - There are two applicants: Brenda Fraley and Linda Stine
 - Comments from CEO – both are motivated to serve the community. Brenda is currently on our budget committee and willing to step up to serve on the Board of Directors. Linda wants to serve in some capacity and is aware of our numerous available opportunities at LUHD.
 - Karen believes Linda is a good fit based on her outlined experience with other boards and brings fresh energy as a new volunteer. Karen knows Brenda well, who is involved throughout the community.
 - After discussion Leon Bridge moved to appoint Brenda Fraley to fill the vacant Board of Directors position #5. Cheryl Young seconded the motion and it passed unanimously (4-0).
2. Budget committee – approve
 - a) Reappointment
 - Michelle Petrofes, MD
 - b) New appointment
 - Linda Stine
 - After discussion Cheryl Young moved approve the reappointment of Michelle Petrofes and the new appointment of Linda Stine to the budget committee. Leon Bridge seconded the motion and it passed unanimously (4-0).
- ### B. Medical Staff (Jennifer Green)
- Approve appointment of new Anesthesia Director – Julie Dekker-Flint

- After discussion with Jennier Green, Board member Cheryl Young moved to approve as requested Julie Dekker-Flint, CRNA as Anesthesia Director. Board member Leon Bridge seconded the motion and it passed unanimously (4-0).
- C. Policy – approve updates (Holly Tavernier)
- P 10 Attendance and Punctuality - update
 - P 275 Timekeeping – update
- After discussion with Holly Tavernier, Board member Karen Bedard moved to approve as presented Policy 10-Attendance and Punctuality and Policy 275-Timekeeping with one revision. Board member Leon Bridge seconded the motion and it passed unanimously (4-0).
- D. Lower Umpqua Hospital Foundation – approve LUHD Trustee appointment (John Chivers)
- Kaley Sweet, Director of Public Relations & Community Outreach
- After discussion, Board member Cheryl Young moved to approve the appointment of Kaley Sweet as Trustee to the Lower Umpqua Hospital Foundation Board as requested. Board member Leon Bridge seconded the motion and it passed unanimously, (4-0).
- E. Auditor – approve proposed auditing firm for 2023-2024 audit (Ken Landau)
- After discussion, Board member Leon Bridge moved to approved as requested DZA Accounts and Advisors as our 2023-2024 auditor. Board member Cheryl Young seconded the motion and it passed unanimously (4-0).
- F. Capital Request – approve equipment purchase: lab analyzer (Ken Landau)
- After discussion, Board member Leon Bridge moved to approve as presented the capital request to purchase lab equipment – lab analyzer for \$29,588. Board member Chery Young seconded the motion and it passed unanimously (4-0).
- G. Urban Renewal Plan – proposed amendment 2024 (John Chivers)
- Review will continue to understand economic impact to District. CEO will draft a response and review with hospital attorney. Goal is to present to board for review by April 10th . If needed, we may convene a Special Meeting to discuss.
- H. Resolution to borrow (Umpqua Bank proposed loan) (John Chivers)
- Table until next meeting.

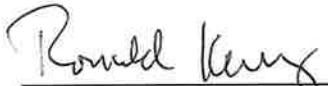
I. Resolution to adopt new registered agent – hand carry (John Chivers)

- After discussion, Board member Cheryl Young moved to approve as presented Resolution 2024-04 to adopt as registered agent attorney Melissa Cribbins OSB 066419 at 410 Date Ave, Coos Bay, OR 97420. Board member Leon Bridge seconded the motion and it passed unanimously (4-0).

VIII. ADJOURNMENT

Board Chair Ron Kreskey adjourned the board meeting at 8:58 am.

APPROVED THIS 24TH day of APRIL 2024



Ronald Kreskey, Chair



Karen Bedard, Secretary