

BOARD OF DIRECTORS MEETING
Lower Umpqua Hospital District (LUHD)
Wednesday, October 23, 2024, 7:30 a.m.
Main Conference Room or
Via Teams audio conference call
Dial: 1-323-694-9833
Audio conference ID: 124 229 680#



Minutes

The board members in attendance include Ron Kreskey, Chair, Cheryl Young, Vice Chair, Leon Bridge, Treasurer, Karen Bedard, Secretary, and Brenda Fraley, Director.

Others in attendance include Stephanie Miller, John Chivers, Melissa Cribbins, Hospital Attorney, Dr. Jason Sargent, Ken Landau, Holly Tavernier, Jennifer Green, Julia Floyd, Renae Mefferd, Kaley Sweet, and Mary Chambers.

The employees and members of the public joining by phone include Tonya Galliher UFCW 555, Svetlana Melnik, Jen Levy.

- I. CALL TO ORDER & INTRODUCTIONS
 - A. Board Chair Kreskey called the meeting to order at 7:30 am
 - B. Kreskey introduced presenters of Special Report from DZA Accountants Carolyn Bauman and Luke Zarecor, and Steve Lund community member on our Financial Advisory Committee.
- II. VISITOR'S AGENDA
No visitors.
- III. CONSENT AGENDA – Approve the following:
 - A. Board of Directors Meeting Agenda October 23, 2024, add new policy to agenda.
 1. Kreskey added to the meeting agenda for consideration new policy A-61.
 - B. Board of Directors Meeting Minutes September 25, 2024
 - C. Resolution 24-14 authorization to set aside for November 2024 expenditures
 - D. Resolution 24-15 authorization to set aside for December 2024 expenditures
 - E. Committee Minutes:
 1. Comprehensive Quality Council Meeting Minutes October 9, 2024
 2. Financial Advisory Committee Minutes - September 24, 2024
 - F. Medical Staff Credentialing

After discussion, Board member Young moved to approve the Consent Agenda. Board member Bridge seconded the motion, and it passed unanimously (5 - 0).

- IV. SPECIAL REPORT: 2023-2024 Financial Audit (DZA Accountants Catherin Bauman and Luke Zarecor)
 - Overall, DZA auditors issued a clean report with no findings. This means the Board can trust the information in the monthly financial packets provided by the CFO and be confident knowing it has accurate information on which to base decisions.

- A. See: Financials Statements
- B. See: Financial Indicators
- C. Letter to the Board of Directors was delivered

V. REPORTS & PRESENTATIONS

- A. Quality/Risk Report – Julia Floyd
 - See report.
- Compliance Report – Renae Mefferd
 - See report.
- Nursing Services Report – Jennifer Green
 - See report.
 - Emergency operations exercise on 10.22.24 went very well.
- Medical Staff – Dr. Jason Sargent
 - See report.
- Public Relations/Foundation – Kaley Sweet
 - See report.
- Human Resources – Holly Tavernier
 - See report.
 - New employee referral program has been initiated to help fill vacancies
 - Interviewing Radiology/CT candidate today
- Ancillary Services – Jen Levy
 - See report.
- Finance Report and Financials – Ken Landau
 - See report.
 - Question: Kreskey asked if MRI patient volume has increased? No, only scheduling two days per week since our Dir. of Radiology provides service while we recruit a FT MRI Tech. Important note: there was no cost increase switching from a part-time to full-time MRI machine.
- Administrator Report – John Chivers
 - See report.
 - Audit comments – good, clean audit
 - 1) Pg. 3 Operating Margin - LY we cut our loss in half (13.5%) down to (7.6%); this year we are at (3.3%); we need to reach zero.
 - 2) Let's not underplay our success as we go into winter, but we must be realistic. Seasonality is not in our favor and we're not counting on an upward trend in winter.
 - a) We must continue looking at reducing costs like hospitalist program or surgery.
 - b) We have only 13 days cash on hand.
 - 3) Pg. 12 FTE's - significant reduction from COVID to present from 181 FTEs to 150s FTEs with no layoffs, a corrective increase in pay to remain competitive and, pg. 13, cost per person went up.
 - 4) Pg. 14. Net Patient Service Revenue - last graph is an important measure: we are more productive with less staff.

VI. NEW BUSINESS

- A. Director of Infection Control – job description education (Jennifer Green, CNO)
 - The job description for the Director of Infection Control has been updated to include this additional qualification (pg. 3): *“This position requires appointment by the Lower Umpqua Hospital Board of Directors upon recommendation from the Chief Nursing Officer and Medical Staff.”*

No board action was required.

- B. Policies (Holly Tavernier)

- DEI P-340 - new
- Performance Appraisal/Wage System P-215 – updated

After discussion, Board member Bridge moved to approve policy P-340 with one correction of terminology in the header from *equality* to *equity*, and policy P-215 as presented. Board member Young seconded the motion, and it passed (5 - 0).

- Contract Management and Evaluation A-61 – new

John Chivers discussed that this policy is needed to be in compliance with CMS requirements, Board member Bedard moved to approve the policy as presented. Board member Young seconded the motion, and it passed (5 - 0).

- C. Senate issued a report sharply critical of Medicare Advantage plans [see handout]

- D. Next Board Meeting – Thursday December 19, 2024, 7:30 am

Board Chair Kreskey adjourned the regular board meeting and called the Executive Session to order at 8:59am.

VII. EXECUTIVE SESSION

192.660. (1) ORS 192.610 to 192.690 do not prevent the governing body of a public body from holding executive session during a regular, special, or emergency meeting, after the presiding officer has identified the authorization under ORS 192.610 to 192.690 for holding the executive session.

(2) The governing body of a public body may hold an executive session:

- (a) To consider the employment of a public officer, employee, staff member or individual agent.

- (2)(c) allows the governing body to hold an executive session for the purposes of "consider matters pertaining to the function of the medical staff of a public hospital licensed pursuant to ORS 441.015 to 441.063, 441.085, 441.087 and 441.990(3)."

- (f) To consider information or records that are exempt by law from public inspection.

- (h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.


VIII. RETURN TO REGULAR SESSION AND POSSIBLE ACTION BY THE BOARD

Board Chair Kreskey adjourned the Executive Session and called the regular session back into order at 9:32 am. No further Board action was required.

IX. ADJOURNMENT

Board Chair Kreskey adjourned the Board meeting at 9:32 am.

APPROVED THIS 19th day of DECEMBER 2024



Ronald Kreskey, Chair



Karen Bedard, Secretary