

**BOARD OF DIRECTORS MEETING**  
Lower Umpqua Hospital District (LUHD)  
Wednesday, April 23, 2025, 7:30 a.m.  
Main Conference Room or  
Via Teams audio conference call  
Dial: 1-323-694-9833  
Audio conference ID: 124 229 680#



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**MINUTES**

The Board members in attendance include Ron Kreskey, Chair, Cheryl Young, Vice Chair, Leon Bridge, Treasurer, Karen Bedard, Secretary and Brenda Fraley, Director.

Others in attendance include Stephanie Miller, Ken Landau, Dr. Jason Sargent, Holly Tavernier, Jen Levy, Kaley Sweet, Renae Mefferd, Mary Chambers, Julia Floyd.

Those employees and members of the public joining virtually include John Chivers, Melissa Cribbins, Hospital Attorney, Jennifer Green, Tonya Galliher UFCW 555 Representative, Svetlana Melnik, Rhiannon Manicke.

**I. CALL TO ORDER & INTRODUCTIONS**

Board Chair Kreskey called the meeting to order at 7:30 am.

**II. VISITOR'S AGENDA**

No visitors.

**III. CONSENT AGENDA – Approve the following:**

- A. Board of Directors Meeting Agenda April 23, 2025
- B. Board of Directors Meeting Minutes March 26, 2025
- C. Resolution 25-05 Authorization to set aside for May 2025 expenditures
- D. Committee Minutes:
  - 1. Comprehensive Quality Committee Consent Agenda – Apr 9, 2025
  - 2. Grievance Committee Minutes – Feb 18, 2025
  - 3. Financial Advisory Committee Minutes – Feb 25, 2025
  - 4. Planning Committee Minutes – Feb 19, 2025
  - 5. Medical Staff Credentialing

Motion: Young moved to approve the consent agenda; Bedard seconded. Motion passed (5-0) with the following vote: Kresky – Yes, Young – Yes, Bridge – Yes, Bedard – Yes, Fraley – Yes.

**IV. REPORTS & PRESENTATIONS**

- A. Quality/Risk Report – Julia Floyd
  - 1. See report.
  - 2. Question – What happens if you cannot make direct contact with someone? We still investigate and complete the process to the best of our ability with the information submitted and obtained, and then we complete documentation. In this instance an anonymous message with no contact information was left on the compliance line. We determined it was a complaint vs. a compliance issue.
- B. Compliance Report – Renae Mefferd
  - 1. See report.
- C. Nursing Services Report – Jennifer Green

The meeting location is accessible to person with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting, to Executive Assistant Stephanie Miller at (541) 271-6374.

MINUTES

- 1) Open positions – CNAs both PT and FT, and Respiratory Therapy.
- 2) TTAP process improvement project: IP Bed capacity – we are seeing sustained census improvement.
- 3) Swing bed program: networking – the team met with BAH case management department to discuss swing bed and other services at LUHD. Next we will meet with team at Peace Health-River Bend.
- 4) Daisy Award: selection is underway. A Daisy Award representative will be on site during Nurses' week for our presentation.
- 5) Flu vaccination rate = 60%. This is in line with past vaccination rates; flu is decreasing in the region.
- 6) Other projects in process: MCN policy manager which will replace Relias.

D. Medical Staff – Dr. Jason Sargent

1. See report.
2. In discussion: pilot program to open Same Day Clinic on Saturdays this summer.

E. Public Relations/Foundation – Kaley Sweet

1. See report.
2. Comment: Ron Kreskey thanked Kaley Sweet for a job well done obtaining grants for the Retail Pharmacy project.

F. Human Resources – Holly Tavernier

1. See report.
2. Q1 employee turnover rate = 1.09%

G. Ancillary Services – Jen Levy

1. See report.

H. Finance Report and Financials – Ken Landau

1. See report.
2. The Business Office has been very busy with budget preparation and meetings, and the Payroll processing system transition. Many thanks to Controller Mary Chambers and Payroll Manager Kathy Dailey for the dedication and support.
3. Our bottom-line gain of \$382K was due to donation to the mammography purchase. Thanks to Lower Umpqua Hospital Foundation, the Dorothy Denman Estate, JA Mogan Foundation, and Director of Community Relations Kaley Sweet, for their donations, contributions, and efforts to the financial success of the Mammography project.
4. Mammography appointments: Since mammography came back online the week of March 10<sup>th</sup>, we have seen 59 patients. By comparison, the past high was 15 years ago was 500/year or 40/month.
5. Upward trend: LUHD has experienced an upward financial trend. This turnaround point started one year ago in March 2024. We have had gains in 12 of the last 13 months.

I. Administrator Report – John Chivers

1. See report.
2. Emergency Department Divert – Monday April 21, 2025 for approximately 8 hours (6pm-2am) LUHD ED was on divert. The ACU had 11 in patients and ED waiting room had 10 patients. Experiencing high numbers in both areas on same day is unusual; there were also very sick patients and other high-need situations

concurrently creating a perfect storm which required the order to divert. Note: If we fill beds with swing bed patients, we can't fill with ED admits. It's a balancing act. In this instance there were 4 swing bed patients.

## V. NEW BUSINESS

### A. Medical Staff Bylaws Revisions

Motion: Bridge moved to approve the Medical Staff Bylaws revisions as presented; Young seconded. Motion passed (5-0) with the following vote: Kresky – Yes, Young – Yes, Bridge – Yes, Bedard – Yes, Fraley – Yes.

### B. Capital Request

#### 1. PFT Machine

Motion: After discussion by Chivers, Young moved to approve the capital request as presented for the purchase of a new PFT machine in the amount of \$84,392; Bedard seconded. Motion passed (5-0) with the following vote: Kresky – Yes, Young – Yes, Bridge – Yes, Bedard – Yes, Fraley – Yes.

### C. Policy

#### 1. Revised Policy 117 – Paid Leave Oregon

Tavernier explained that she attended a BOLI training the day before this meeting on 4/22/2025 when many new rule changes were shared. These now must be incorporated into the policy including 1.) Leave start date become the Sunday prior to the first day of leave; 2.) Weekly benefit payment range changed; 3.) Concurrence: SB 1515 prohibits OFLA and PLO from running concurrently.

Motion: Bedard moved to approve Policy 117 Paid Leave Oregon as presented and with additional rule changes as discussed; Young seconded. Motion passed (5-0) with the following vote: Kresky – Yes, Young – Yes, Bridge – Yes, Bedard – Yes, Fraley – Yes. The revised policy will be emailed to the Board.

### D. Next Board Meeting – Wednesday May 28, 2025, 7:30am

Board Chair Kreskey declared the meeting adjourned at 8:35 am.

## VI. EXECUTIVE SESSION

192.660.

(1) ORS 192.610 to 192.690 do not prevent the governing body of a public body from holding executive session during a regular, special, or emergency meeting, after the presiding officer has identified the authorization under ORS 192.610 to 192.690 for holding the executive session.

(2) The governing body of a public body may hold an executive session:

(f) To consider information or records that are exempt by law from public inspection.

192.345(2) Trade secrets are exempt from disclosure

## VII. RETURN TO REGULAR SESSION AND POSSIBLE ACTION BY THE BOARD

Board Chair Kreskey called the regular session to order at 8:57 am. No further action was required by the Board.

#### VIII. ADJOURNMENT

Board Chair Kreskey requested a motion to adjourn the board meeting. Bridge moved to adjourn the meeting. Young seconded the motion. Motion passed (5-0) with the following vote: Kresky – Yes, Young – Yes, Bridge – Yes, Bedard – Yes, Fraley - Yes.

Board Chair Kreskey declared the meeting adjourned at 8:58 am.

APPROVED THIS 28th day of MAY 2025

  
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Ronald Kreskey, Chair

  
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Karen Bedard, Secretary