

BOARD OF DIRECTORS MEETING
Lower Umpqua Hospital District (LUHD)
Wednesday, October 29, 2025, 7:30 a.m.
Main Conference Room or
Via Teams audio conference call
Dial: 1-323-694-9833
Audio conference ID: 124 229 680#



MINUTES

Board members in attendance include Ron Kreskey, Chair, Cheryl Young, Vice Chair, Leon Bridge, Treasurer, Sheri Aasen, Director and Brenda Fraley, Secretary

Others in attendance include Stephanie Miller, Melissa Cribbins, Hospital Attorney, John Chivers, Jennifer Green, William Van Noy, Jen Anderson, Holly Tavernier, Kaley Sweet, Mary Chambers, Renae Mefferd, Julia Floyd, Deanna Prater.

Those employees and members of the public joining by phone include Dr. Jason Sargent, Svetlana Melnik.

- I. **CALL TO ORDER & INTRODUCTIONS**
Board Chair Kreskey called the meeting to order at 7:30 am.
- II. **VISITOR'S AGENDA**
No visitors.
- III. **CONSENT AGENDA – Approve the following:**
 - A. Board of Directors Meeting Agenda October 29, 2025
 - B. Board of Directors Meeting Minutes September 24, 2025
 - C. Resolution 25-13 Authorization to set aside for November 2025 expenditures
 - D. Resolution 25-14 Authorization to set aside for December 2025 expenditures
 - E. Committee Minutes
 1. CQC Consent Agenda – October 8, 2025
 2. Financial Advisory Committee Minutes – August 26, 2025
 3. Financial Advisory Committee Minutes – September 23, 2025
 4. Medical Staff Recommendations

Motion: After discussion, Board member Young moved to approve the Consent Agenda. Board member Bridge seconded the motion. Motion passed (5-0) with the following vote: Kreskey – Yes, Young – Yes, Bridge – Yes, Aasen – Yes, Fraley - Yes.
- IV. **SPECIAL REPORT – deferred to special meeting in November – Date TBD**
 - A. 2024-2025 Financial Audit
- V. **REPORTS & PRESENTATIONS**
 - A. Quality/Risk Report – Julia Floyd
 1. See report
 - B. Compliance Report – Renae Mefferd
 1. See report
 - C. Employee Health & Active Shooter Exercise video – Deanna Prater
 1. See report
 - D. Nursing Services Report – Jennifer Green

1. See report
 2. PTSSC explained and an overview of committee and function provided
 3. Preop Process Improvement - patient education includes documentation of do's and don'ts before surgery.
- E. Medical Staff – Dr. Jason Sargent
1. See report
- F. Public Relations/Foundation – Kaley Sweet
1. See report
 2. New: in progress mobile vaccine clinic in coordination with DFHC and the schools.
 3. Food drive – employees' idea to hold one since SNAP benefits will temporarily end on 11/01/25 due to government shut down. Spoke with local food bank manager about best donation type (money vs. food).
- G. Human Resources – Holly Tavernier
1. See report
 2. Contacted school counselor about expanding HCCS to include maintenance discipline.
- H. Ancillary Services – Jen Anderson
1. See report
 2. Reminder: Jen Anderson supplies data/reports for numerous District projects including new requirements per DNV survey such as medical staff OPPE scorecard data.
- I. Finance Report and Financials – William Van Noy
1. See Finance report corrections, pages 1 and 2, Current month/YTD vs. Budget:
 - 1) Patient Days FYTD 656 A vs. 710 B
 - 2) Surgery Cases FYTD 127 A vs. 149 B
 - 3) ER Visits FYTD 1458 A vs. 1258 B
 2. See Dashboard
 3. See Statistics and Graphs
- J. Administrator Report – John Chivers
1. See report
 2. Employee Forums – 4 of 5 are done; the last one is tomorrow morning; so far 110 employees have attended. That means only 6 more employees need to attend to reach last Spring's forum total attendance level.
 3. EMS – one ambulance requires a new engine and is currently out of service. Replacement cost is \$22K. CEO approved since cost is under the \$25K board approval threshold. We expect at least 10 more years of service from this ambulance.
 4. Reminder: Board breakfast is Friday October 31, 2025, 7:30 – 9:00am
 5. Letters sent: 1.) Employee Retention Tax Credit – request of President Trump to accelerate our payment; 2.) Atrio Healthcare Medicare Advantage compliant about non-payment to OIG and State of Oregon. Response received from state they will investigate.

VI. NEW BUSINESS

- A. Bylaws - Medical Staff update

Motion: After discussion, Board member Aasen moved to approve the updates to the Medical Staff Bylaws of the addition of Ongoing Professional Practice Evaluation and policy ADMB_1010 as presented. Board member Young seconded the motion. Motion passed (5-0) with the following vote: Kreskey – Yes, Young – Yes, Bridge – Yes, Aasen – Yes, Fraley - Yes.

B. Policy

1. Policy ADMB_1010 – Ongoing Professional Practice Evaluation

Motion: After discussion, Board member Young moved to approve new policy ADMB_1010 Ongoing Professional Practice Evaluation and scorecards as presented. Board member Aasen seconded the motion. Motion passed (5-0) with the following vote: Kreskey – Yes, Young – Yes, Bridge – Yes, Aasen – Yes, Fraley - Yes.

2. Policy P-201 – Patient Complaint and Grievance Process

Motion: After discussion, Board member Aasen moved to approve updates to Policy P-201 – Patient Complaint and Grievance Process as presented. Board member Young seconded the motion. Motion passed (5-0) with the following vote: Kreskey – Yes, Young – Yes, Bridge – Yes, Aasen – Yes, Fraley - Yes.

3. Policy ADM_1608 - Patient Communication and Interpreter Services

Motion: After discussion, Board member Young moved to approve new Policy ADM_1608 - Patient Communication and Interpreter Services as presented. Board member Bridge seconded the motion. Motion passed (5-0) with the following vote: Kreskey – Yes, Young – Yes, Bridge – Yes, Aasen – Yes, Fraley - Yes.

C. Utilization Review (UR) Committee Charter

Motion: After discussion, Board member Aasen moved to approve the new Utilization Review (UR) Committee Charter as presented. Board member Young seconded the motion. Motion passed (5-0) with the following vote: Kreskey – Yes, Young – Yes, Bridge – Yes, Aasen – Yes, Fraley - Yes.

D. Next Board Meeting – Wednesday December 10, 2025, 7:30 am

E. Special Board Meeting will be scheduled to review the DZA Audit. Date TBD.

Board Chair Kreskey declared the meeting adjourned and called the Executive Session to order at 8:54 am.

VII. EXECUTIVE SESSION

192.660. (1) ORS 192.610 to 192.690 do not prevent the governing body of a public body from holding executive session during a regular, special, or emergency meeting, after the presiding officer has identified the authorization under ORS 192.610 to 192.690 for holding the executive session.

(2) The governing body of a public body may hold an executive session:

- (a) To consider the employment of a public officer, employee, staff member, or individual agent.

VIII. RETURN TO REGULAR SESSION AND POSSIBLE ACTION BY THE BOARD

Board Chair Kreskey adjourned the Executive Session and called the regular session back into order at 9:15 am.

Further action was required.

Motion: Young moved to approve the Hospital CEO Succession Plan document as revised. Bridge seconded. Motion passed (5-0) with the following vote: Kreskey – Yes, Young – Yes, Bridge – Yes, Aasen – Yes, Fraley - Yes.

IX. ADJOURNMENT

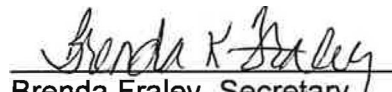
Motion: Board Chair Kreskey requested a motion to adjourn the board meeting. Bridge moved to adjourn the meeting; Young seconded. Motion passed (5-0) with the following vote: Kreskey – Yes, Young – Yes, Bridge – Yes, Aasen – Yes, Fraley - Yes.

Board Chair Kreskey declared the meeting adjourned at 9:16 am.

APPROVED THIS 10TH DAY OF DECEMBER, 2025



Ronald Kreskey, Chair



Brenda Fraley, Secretary