

BOARD OF DIRECTORS MEETING
Lower Umpqua Hospital District (LUHD)
Wednesday, December 10, 2025, 7:30 a.m.
Main Conference Room or
Via Teams audio conference call
Dial: 1-323-694-9833
Audio conference ID: 124 229 680#



MINUTES

Board members in attendance include Ron Kreskey, Chair, Leon Bridge, Treasurer, Sheri Aasen, Director, and Brenda Fraley joined the meeting at 8:13 am.

Others in attendance include Stephanie Miller, Melissa Cribbins, Hospital Attorney, John Chivers, Jennifer Green, William Van Noy, Jen Anderson, Holly Tavernier, Kaley Sweet, Mary Chambers, Renae Mefford, Julia Floyd, Deanna Prater, Kristi Kauffman, Matt Leach

Those employees and members of the public joining by phone include Dr. Jason Sargent and Rhiannon Manicke.

I. CALL TO ORDER & INTRODUCTIONS

Board Chair Kreskey called the meeting to order at 7:30 am.

II. VISITOR'S AGENDA

No visitors.

III. CONSENT AGENDA – Approve the following:

- A. Board of Directors Meeting Agenda December 10, 2025
- B. Board of Directors Meeting Minutes October 29, 2025
- C. Board of Directors Meeting Minutes November 24, 2025
- D. Resolution 25-15 Authorization to set aside for January 2026 expenditures
- E. Committee Minutes
 - 1. CQC Consent Agenda – November 12, 2025
 - 2. Financial Advisory Committee Minutes – October 21, 2025
 - 3. Medical Staff Recommendations

After discussion, Board member Bridge moved to approve the Consent Agenda as revised. Board member Aasen seconded the motion. Motion passed (3-0) with the following vote: Kreskey – Yes, Bridge – Yes, Aasen – Yes.

IV. REPORTS & PRESENTATIONS

- A. Quality/Risk Report – Julia Floyd
 - 1. See report
- B. Compliance Report – Renae Mefford
 - 1. See report
- C. Nursing Services Report – Jennifer Green
 - 1. See report
- D. Medical Staff – Dr. Jason Sargent
 - 1. See report
- E. Public Relations/Foundation – Kaley Sweet
 - 1. See report

- F. Human Resources – Holly Tavernier
 - 1. See report
 - 2. Recruitment - Interviewing a pharmacist candidate this week
- G. Ancillary Services – Jen Anderson
 - 1. See report
 - 2. Chemistry analyzer – an additional new machine is desired. We would benefit from a second machine as a backup and to perform more tests, but space is limited.
 - 3. Blood culture service – this strategic service line program addition is in process; next step is confirming connectivity which has lowered price.
- H. Finance Report – William Van Noy
 - 1. See report
 - 2. Page 5 - Surgery comments - we hope to overcome deficit with general surgery marketing campaign and addition of pain management program.
 - 3. Page 7 and 8 – annual visit measures are not dollars but volumes
 - 4. Page 12 - Business office collections have been outstanding
 - 5. Page 13 – Operating expense correction: FY 2026 = \$15,547
 - 6. Page 14 - Cash balance – includes old Atrio AR and clinic Trillium bonus
- I. Administrator Report – John Chivers
 - 1. See report
 - 2. Chemistry analyzer – fully functional as of 12/08/2025
 - 3. Retail pharmacy grand opening 12/16/25, 9 am
 - 4. Holiday party – 120 attendees
 - 5. Visit from new Bay Area Hospital CEO on 1/07/26
 - 6. Service line updates
 - 1) Cataract surgery: ETA Jan. 2026, will add to surgery volume
 - 2) Pain management clinic: ETA Feb. 2026, will add to surgery volumes
 - 3) MRI –The proposed Philips modular building has been approved by state of Oregon. We are still in selection process with an ETA of end of summer 2026.

V. NEW BUSINESS

A. Capital Request – New phone system

After discussion by Director of IT Kristi Kauffman, Board member Aasen moved to approve as presented capital request for new Ring Central phone system in the amount of \$25,000. Fraley seconded the motion. Motion passed (4-0) with the following vote: Kreskey – Yes, Bridge – Yes, Fraley – Yes, Aasen – Yes.

B. Capital Request – Pain management equipment

After discussion by CNO Jennifer Green, Board member Aasen moved to approve as presented capital request for new pain management equipment in the amount of \$37,463. Bridge seconded the motion. Motion passed (4-0) with the following vote: Kreskey – Yes, Bridge – Yes, Fraley – Yes, Aasen – Yes.

C. Policy - Utilization Review Plan ADM_2100

After discussion by CNO Jennier Green, Board member Bridge moved to approve as presented Policy ADM_2100 Utilization Review Plan. Aasen seconded the motion. Motion passed (4-0) with the following vote: Kreskey – Yes, Bridge – Yes, Fraley – Yes, Aasen – Yes.

D. Quality Assurance Process Improvement (QAPI) Plan

After discussion Director of Quality & Risk Julia Floyd, Board member Aasen moved to approve as presented Quality Assurance Process Improvement (QAPI) Plan. Bridge seconded the motion. Motion passed (4-0) with the following vote: Kreskey – Yes, Bridge – Yes, Fraley – Yes, Aasen – Yes.

E. Critical Access Hospital Annual Review 2024-2025

After discussion, Board member Bridge moved to approve as presented the Critical Access Hospital Annual Review 2024-2025. Aasen seconded the motion. Motion passed (4-0) with the following vote: Kreskey – Yes, Bridge – Yes, Fraley – Yes, Aasen – Yes.

F. Next Board Meeting –Wednesday January 28, 2026, 7:30am

Board Chair Kreskey declared the meeting adjourned and called the Executive Session to order at 8:42 am.

VI. EXECUTIVE SESSION

192.660. (1) ORS 192.610 to 192.690 do not prevent the governing body of a public body from holding executive session during a regular, special, or emergency meeting, after the presiding officer has identified the authorization under ORS 192.610 to 192.690 for holding the executive session.

(2) The governing body of a public body may hold an executive session:

(a) To consider the employment of a public officer, employee, staff member, or individual agent.

VII. RETURN TO REGULAR SESSION AND POSSIBLE ACTION BY THE BOARD

Board Chair Kreskey adjourned the Executive Session and called the regular session back into order at 9:05 am.

Further Board action was required.

Board member Bridge moved to approve the 6-month extension of the real estate listing agreement with a list price of \$175,000. Aasen seconded the motion. Motion passed (4-0) with the following vote: Kreskey – Yes, Bridge – Yes, Fraley – Yes, Aasen – Yes.

VIII. ADJOURNMENT

Board Chair Kreskey requested a motion to adjourn the board meeting. Bridge moved to adjourn the meeting; Fraley seconded. Motion passed (4-0) with the following vote: Kreskey – Yes, Bridge – Yes, Fraley – Yes, Aasen – Yes.

Board Chair Kreskey declared the meeting adjourned at 9:06 am.